

**VICTOR VALLEY TRANSIT AUTHORITY
REGULAR MEETING OF
THE BOARD OF DIRECTORS
MONDAY, APRIL 20, 2015, 9:30 A.M.**

Victor Valley Transit Authority
Board Room
17150 Smoketree Street,
Hesperia, CA 92345

Victor Valley Transit Authority Board of Directors

Gloria Garcia, Director, City of Victorville
Jermaine Wright, Director, City of Adelanto
Mike Leonard, Chair, City of Hesperia
Barb Stanton, Vice-Chair, Town of Apple Valley
Robert Lovingood, Director, County of San Bernardino

MISSION STATEMENT

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

AGENDA

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 (voice) or 760-948-3990 (TTD) and the office is located at 17150 Smoketree Street, Hesperia, CA. This agenda available and posted: Friday, April 10, 2015.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments, however each comment will be taken into consideration by VVTA.

CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

Pg. 9 ***Item #1: Minutes From Regular Meeting of The Board of Directors Conducted on March 16, 2015.***

Recommendation: Move for approval.

Presented by: None.

Pg. 15 ***Item #2: Warrants, February, 2015.***

Recommendation: Move for approval.

Presented by: None.

REPORTS

Pg. 21 ***Item #3: Meeting Notes From The Technical Advisory Committee Meeting Conducted on April 1, 2015.***

Recommendation: Information item only.

Pg. 27 ***Item #4: Management Reports for VVTA and BAT – Verbal Report from Executive Director.***

Recommendation: Information item only.

Presented by: Kevin Kane, Executive Director.

ACTION ITEMS

Pg. 75 ***Item #5: Award Contract for Request for Quotes for the Purchase and Installation of On-board Security Monitors to Secure Tech.***

Recommendation: Award Contract for Request for Quotes for the purchase and installation of on-board security monitors to Secure Tech.

Presented by: Nancie Goff, Deputy Director

This item was reviewed and unanimously recommended for approval by the Technical Advisory Committee on April 1, 2015.

- Pg. 79 **Item #6: Review and Approve A Revised Version of the Agreement Between VVTA and Transdev for the Operation of the Driver Training Program.**
Recommendation: Approve A Revised Version of the Agreement Between VVTA and Transdev for the Operation of the Driver Training Program.
Presented by: Aaron Moore, Mobility Manager
- Pg. 85 **Item #7: Approve the Amended Joint Powers Agreement and direct the Executive Director to forward the Amended Joint Powers Agreement to all Member Entities for adoption.**
Recommendation: Approve the Amended Joint Powers Agreement and direct the Executive Director to forward the Amended Joint Powers Agreement to all Member Entities for adoption.
- Pg. 101 **Item #8: Closed Session.**
BOARD BUSINESS
PENDING LITIGATION –
Update current litigation per Government Code Section 54956.9(a), one case, Margaret Keiper, et al v. VVTA, San Bernardino Superior Court Case No. CIVDS1502899.
Update on anticipated litigation per Government Code Section 54956.9(b)(3)(C), six cases, Jesus Aguilar Jr., Michael Chestnut, Misiona Tuisieseina, Pedro Martinez Miranda, Naoimi Bridgitte and Jermaine Ratliff.

CORRESPONDENCE AND PRESS CLIPS

BOARD OF DIRECTORS COMMENTS

DATE OF NEXT MEETING

Monday, May 18th at 9:30 AM
Victor Valley Transit Authority, Board Room
17150 Smoketree Street, Hesperia, CA 92345

ADJOURNMENT

Victor Valley Transit Acronym List

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ACT	Association for Commuter Transportation
ADA	Americans with Disabilities Act
APTA	American Public Transit Association
AQMP	Air Quality Management Plan
DBE	Disadvantaged Business Enterprise
BAFO	Best and Final Offer
BOE	Board of Equalization
CALCOG	California Association of Councils of Governments
CALTRANS	California Department of Transportation
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CHP	California Highway Patrol
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CSAC	California State Association of Counties
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
CTSA	Consolidated Transportation Services Agency
CTSGP-CTAF	California Transit Security Grant Program-California Transit Assistance Fund
DMO	Data Management Office
DOD	Department of Defense
DOT	Department of Transportation
E&H	Elderly and Handicapped
EEM	Environmental Enhancement and Mitigation
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	United States Environmental Protection Agency
ETC	Employee Transportation Coordinator
FEIS	Final Environmental Impact Statements
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
GIMS	Geographic Information Mapping Systems
GIS	Geographic Information Systems
GPS	Global Positioning System
HOV	High-Occupancy Vehicle
IAS-FFA	Independent Auditors Statement for Federal Funding Allocation
ICMA	International City/County Management Association
ICTC	Interstate Clean Transportation Corridor
IEEP	Inland Empire Economic Partnership
ITS	Intelligent Transportation Systems
IVDA	Inland Valley Development Agency
JPA	Joint Powers Authority
LACMTA	Los Angeles County Metropolitan Transportation Authority
LCTOP	Low Carbon Transit Operations Program
LD	Liquidated Damages
LEED	Leadership in Energy and Environmental Design
LTF	Local Transportation Fund
MAP-21	Moving Ahead for Progress in the 21 st Century

Victor Valley Transit Acronym List

Page 2 of 2

MARTA	Mountain Area Regional Transportation Authority
MBTA	Morongo Basin Transit Authority
MDAQMD	Mojave Desert Air Quality Management District
MDT	Mobile Display Terminal
MIS	Major Investment Study
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MSA	Metropolitan Statistical Area
MSRC	Mobile Source Air Pollution Reduction Review Committee
MTP	Metropolitan Transportation Planning
MTBP	Mass Transit Benefit Plan
OCTA	Orange County Transportation Authority
OWP	Overall Work Program
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PDT	Project Development Team
PM	Particulate Matter
PTMISEA	Public Transportation Modernization Improvement and Service Enhancement
POP	Program of Projects
PVEA	Petroleum Violation Escrow Account
RCP&G	Regional Comprehensive Plan and Guide
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RESC	Regional Economic Strategies Consortium
RSA	Regional Statistical Area
RTAC	Regional Transportation Agencies' Coalition
RTAP	Rural Technical Assistance Program
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SANBAG	San Bernardino Associated Governments
SCAG	Southern California Association of Governments
SCRRA	Southern California Regional Rail Authority
SOV	Single-Occupant Vehicle
S RTP	Short Range Transit Plan
SSTAC	Social Service Technical Advisory Committee
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TCM	Transportation Control Measure
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEAM	Transportation Electronic Award and Management
TMEE	Traffic Management and Environmental Enhancement
TOCP	Transit Operating and Capital Plan
TrAMS	Transit Award and Management System
TREP	Transportation Reimbursement Escort Program
TSSSDRA	Transit System Safety, Security and Disaster Response Account
TSM	Transportation Systems Management
ULEV	Ultra Low Emission Vehicle
UZAs	Urbanized Areas
ZEV	Zero Emission Vehicle

Victor Valley Transit Authority Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Victor Valley Transit Authority (VVTa) Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the (VVTa) Board of Directors.

1. **Agendas** - All agendas are posted at the VVTa Administrative offices, and the Victorville, Hesperia, and Apple Valley city/town halls at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the VVTa Administrative offices located at 11741 East Santa Fe Ave. Hesperia, CA 92345.
2. **Agenda Actions** - Items listed on both the "Consent Calendar" and "Action/Discussion Items" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.
3. **Closed Session Agenda Items** - Consideration of closed session items excludes members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.
4. **Public Testimony on an Item** - Members of the public are afforded an opportunity to comment on any listed item. Individuals wishing to address the Board of Directors should complete a "Request to Speak" form. A form must be completed for each item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations. If there is a Consent Calendar, it is considered a single item; thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.
5. **Public Comment** - At the beginning of the agenda an opportunity is also provided for members of the public to speak on any subject within VVTa's authority. Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in Rule #4 still apply.
6. **Disruptive Conduct** - If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner.

Please be aware that a NO SMOKING policy has been established for VVTa meetings. Your cooperation is appreciated!

VICTOR VALLEY TRANSIT AUTHORITY

MISSION STATEMENT

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

Quality

To increase ridership and community support by exceeding expectations.

Efficiency

To maintain an efficient operation that represents a highly-valued service.

Responsiveness

To provide services and facilities which are responsive to the needs of the community.

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**AGENDA ITEM
ONE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Minutes From the Regular Meeting of the Board of Directors Conducted on March 16, 2014.

SUMMARY STATEMENT

Following are copies of the minutes from the regular meeting of the Board of Directors conducted on March 16, 2014.

RECOMMENDED ACTION

Move for approval.

PRESENTED BY
Debi Lorrach,
Clerk of the Board

FISCAL IMPACT

N/A

MEETING DATE

April 20, 2015

ITEM NUMBER

1

**VICTOR VALLEY TRANSIT
REGULAR MEETING OF THE
BOARD OF DIRECTORS**

**MARCH 16, 2015
MINUTES**

CALL TO ORDER

The Regular Meeting of the Board of Directors of the Victor Valley Transit Authority was called to order at 9:30 a.m. by Chair Mike Leonard in the Victor Valley Transit Authority Board Room, located at 17150 Smoketree Street, Hesperia, California.

ROLL CALL

Board Members Present: Chair Mike Leonard
Vice-Chair Barb Stanton
Director Robert Lovingood
Director Jermaine Wright Sr.
Director Gloria Garcia

Staff Members Present:

Kevin Kane, VVTA	Debi Lorrach, VVTA
Ro Ratliff, City of Victorville	Joseph Moon, Town of Apple Valley
Simon Herrera, Transdev	Aaron Moore, VVTA
Carol Greene, County Counsel	Fidel Gonzales, VVTA
Eduardo Espiritu, Transdev	Ron Zirges, VVTA
Lora Sanchez, Transdev	Rich Harpole, City of Barstow
Cindy Prothro, City of Barstow	Steven Riggs, VVTA
Sue Crane, Transdev	Curtis Green, Co. of San Bernardino
Nancie Goff, VVTA	Christine Ortega, Transdev
Barrick Niell, Transdev	

PLEDGE OF ALLEGIANCE

Director Wright led the audience in the pledge of allegiance.

ANNOUNCEMENTS

Mr. Kane introduced Barrick Niell, Regional Vice President with Transdev to the Board, explaining he is Mr. Herrera's superior. Additionally, Mr. Kane attended the PERMA Board meeting and it was recommended that City and Town Council members and VVTA Board members should get certified in the AB1825 Sexual Harassment training.

VVTA now has a new Board member handbook and Mr. Kane shared it with all Board members, explaining that the content was derived from APTA's book of the same nature, with some content changed to reflect VVTA's policies and procedures.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

1. **Minutes From the Regular Meeting of the Board of Directors Conducted on February 17, 2015.**
Recommendation: Move for approval.
2. **Warrants, January, 2015**
Recommendation: Move for approval.

A MOTION WAS MADE BY Director Lovingood to approve the Consent Calendar. Seconded by Director Wright. Director Lovingood abstained from item #2 and Vice-Chair Stanton abstained from item #1. The motion **passed** without opposition.

REPORTS

3. **Meeting Notes From The Technical Advisory Committee Meeting Conducted on March 4, 2014.**
Recommendation: Information item only.
4. **Management Reports for VVTA and BAT – Verbal Report from Executive Director.**
Recommendation: Information item only.

ACTION/DISCUSSION ITEMS

5. **Amend the VVTA Fiscal Year 2014-15 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to Reflect a Change in the Project Funding for ITS Project.**
Recommendation: Approve amendment to the VVTA Fiscal Year 2014-15 Annual Operating and Capital Budget, SRTP, and TDA Claim to reflect the change in ITS project funding.

In November of 2014 Congress passed what is essentially a “tax-extender” bill that provides a credit for using CNG to fuel vehicles. VVTA qualifies for the credit. Mr. Kane explained that for the last half of calendar year 2013, VVTA received \$175,178 and anticipates receiving \$415,582 for the entire calendar year of 2014.

Mr. Kane reminded the Board that on May 20, 2013 the VVTA Board approved the application of similar CNG credits for ongoing Intelligent Transportation System (ITS.) projects. VVTA would like to utilize these current credits for the ITS projects such as updating the dispatching software and upgrading current systems to more efficient systems.

A MOTION WAS MADE BY Vice-Chair Stanton to approve the recommended action. Seconded by Chair Leonard. The motion passed unanimously.

6. Mojave Desert Air Quality Management District (MDAQMD) Call for Projects Proposal for Route 45 Express Route from Costco to Victor Valley College (VVC).

Recommendation: Receive and file.

Ms. Goff explained to the Board that unlike several other routes with high ridership, Route 45 passengers often ride from the beginning of the route to the end of the route with much fewer boardings and alighting along the route. This creates crush loads during peak service affecting the on-time performance of connecting routes as well.

If this grant is awarded, it will allow VVTA to test an express route, closed door service between Costco and Victor Valley College starting in mid-August through the end of spring allowing VVTA to evaluate the success of the demonstration and consider incorporating such an express route into the following fiscal year's budget.

PRESS CLIPS/CORRESPONDENCE

No comments.

BOARD OF DIRECTORS COMMENTS

No comments.

DATE OF NEXT MEETING

The next regular meeting will be held on Monday, April 20, 2015 at 9:30 am at Victor Valley Transit Authority Board Room.

ADJOURNMENT

The meeting was adjourned at 9:43 a.m.

APPROVED: _____
Mike Leonard, Chair

ATTEST: _____
Debi Lorrach, Clerk of the Board

AGENDA ITEM TWO

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Payrolls and Warrants for February 2015

SUMMARY STATEMENT

The following registers of Payrolls and Warrants have been audited as required By Section 37202 and 37208 of the Government code, and said documents are accurate and correct.

Agency's Gross Payroll for Administrative Employees

<u>Payroll Date</u>	<u>Amount</u>	<u>Register#</u>
02/06/2015	\$ 35,852.01	PR0115-02-15
02/20/2015	\$ 35,511.11	PR0116-02-15
Total Payroll	\$ 71,363.12	

Agency's Register of Warrants

<u>Register Date</u>	<u>Amount</u>	<u>Check #</u>	<u>Register #</u>
02/06/2015	\$ 73,559.34	6103-6121	AP00980AAABKD
02/12/2015	\$ 366,921.52	6122-6148	AP00988AAABKL
02/20/2015	\$ 1,040,894.67	6149-6164	AP01000AAABKW
02/27/2015	\$ 248,602.01	6165-6176	AP01011AAABLH
	\$1,729,977.54		

RECOMMENDED ACTION

Approve VVTA's expenditures for February 2015.

PRESENTED BY Kevin Kane, Executive Director	FISCAL IMPACT \$ 1,801,340.66	MEETING DATE April 20, 2015	ITEM NUMBER 2
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Bank Register Report

Victor Valley Transit Authority

Feb-15

Document	Date	Payee Name / Description	Amount
006103	02/06/2015	Electronic Data Magnetics Inc	\$1,064.79
006104	02/06/2015	R.E. Goodspeed & CO	\$16,766.72
006105	02/06/2015	GAS Inc	\$10,055.50
006106	02/06/2015	High Desert Laser Graphics	\$23.76
006107	02/06/2015	High Desert Lock & Safe	\$16.20
006108	02/06/2015	Kevin Kane	\$44.25
006109	02/06/2015	KIT OKAMURO	\$180.00
006110	02/06/2015	Packet Fusion, Inc	\$6,081.50
006111	02/06/2015	Powell Design And Construction	\$5,000.00
006112	02/06/2015	Public Surplus	\$625.40
006113	02/06/2015	Rotary Club Of Victorville	\$157.00
006114	02/06/2015	Special District Risk Management	\$244.92
006115	02/06/2015	SimplexGrinnell	\$24,475.88
006116	02/06/2015	SOUTHWEST GAS CORPORATION	\$344.49
006117	02/06/2015	State Compensation Insurance Fund	\$785.08
006118	02/06/2015	Thompson & Colegate	\$902.19
006119	02/06/2015	Top Notch Networking, LLC	\$4,950.00
006120	02/06/2015	Transdev	\$1,025.00
006121	02/06/2015	Verizon-Security Phones	\$816.66
006122	02/12/2015	ADARide.com	\$9,593.00
006127	02/12/2015	American Express	\$16,456.10
006128	02/12/2015	Arcadis U.S., Inc.	\$202.83
006129	02/12/2015	Charter Communications	\$106.95
006130	02/12/2015	Charter Communications-Sec	\$80.00
006131	02/12/2015	Burtec Waste Industries Inc	\$242.27
006132	02/12/2015	Cougar Mountain Software	\$290.00
006133	02/12/2015	Southern California Edison-CNG	\$7,915.19
006134	02/12/2015	Southern California Edison	\$5,382.25
006135	02/12/2015	Enterprise Ride Share	\$17,200.00
006136	02/12/2015	Golden State Water Company	\$626.38
006137	02/12/2015	GAS Inc	\$3,226.39
006138	02/12/2015	HI-Desert Communications	\$1,308.00
006139	02/12/2015	Labor Finders	\$279.02
006140	02/12/2015	Southwest Gas Corporation	\$7,481.69
006141	02/12/2015	Southwest Gas Corporation	\$1,110.36
006142	02/12/2015	Southwest Gas Corporation	\$605.84
006143	02/12/2015	TransitTalent.com	\$190.00
006144	02/12/2015	Transdev	\$900.84
006145	02/12/2015	VerizonBAT	\$210.87
006146	02/12/2015	City Of Victorville	\$2,561.41
006147	02/12/2015	VRide	\$273,236.77
006148	02/12/2015	Special District Risk Management	\$17,715.36
006149	02/20/2015	Shelly Cable	\$15.00
006150	02/20/2015	Charter Communications	\$1,574.24
006151	02/20/2015	Curt Emick	\$125.00
006152	02/20/2015	Enterprise Ride Share	\$17,320.00
006153	02/20/2015	Gloria L. Garcia	\$125.00
006154	02/20/2015	Fidel Gonzales	\$10.91
006155	02/20/2015	R.E. Goodspeed & CO	\$20,420.90
006156	02/20/2015	Michael Leonard	\$125.00

006157	02/20/2015	Robert Lovingood	\$125.00
006158	02/20/2015	Public Entity Risk Management Auth	\$3,814.27
006159	02/20/2015	San Bernardino County	\$2,076.48
006160	02/20/2015	Type-Set-Go	\$1,474.20
006161	02/20/2015	Transdev	\$941,903.07
006162	02/20/2015	VRide	\$47,025.00
006163	02/20/2015	BC Realty, LLC	\$4,200.00
006164	02/20/2015	Lincoln Financial Group	\$560.60
006165	02/27/2015	Alltech Industries Inc	\$10,334.10
006166	02/27/2015	Federal Express Corp.	\$71.16
006167	02/27/2015	High Desert Laser Graphics	\$7.02
006168	02/27/2015	High Desert Lock & Safe	\$7,465.73
006169	02/27/2015	Packet Fusion, Inc	\$1,879.50
006170	02/27/2015	SimplexGrinnell	\$1,348.15
006171	02/27/2015	Southwest Gas Corporation	\$81,148.27
006172	02/27/2015	Thompson & Colegate	\$93.33
006173	02/27/2015	Transdev	\$140,865.30
006174	02/27/2015	Victor Valley Community Services Coui	\$3,843.28
006175	02/27/2015	Principal Life Insurance Company	\$1,283.09
006176	02/27/2015	Special District Risk Management	\$263.08

TOTAL	<u>\$1,729,977.54</u>
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**AGENDA ITEM
THREE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Meeting Notes From The Technical Advisory Committee Meeting Conducted on April 1, 2015.

SUMMARY STATEMENT

Meeting Notes from the Technical Advisory Committee meeting conducted on April 1, 2015.

RECOMMENDED ACTION

Information item only.

PRESENTED BY
Debi Lorrah,
Clerk of the Board

FISCAL IMPACT

N/A

MEETING DATE

April 20, 2015

ITEM NUMBER

3

**VICTOR VALLEY TRANSIT AUTHORITY
TECHNICAL ADVISORY COMMITTEE**

APRIL 1, 2015

MEETING NOTES

The meeting of the Technical Advisory Committee (TAC) of Victor Valley Transit Authority was opened at 3:00 p.m. at Victor Valley Transit Authority, Board room, 17150 Smoketree Street, Hesperia, CA.

ROLL CALL

Staff Present:	Kevin Kane, VVTA	Debi Lorrach, VVTA
	Nancie Goff, VVTA	Nathan Coapstick, City of Adel.
	Joseph Moon, Town of AV	Nancy Strickert, SANBAG
	Ron Zirges, VVTA	Ro Ratliff, City of Victorville
	Steven Riggs, VVTA	Curtis Green, Co. of SB
	John Leveillee, City of Hesp.	Fidel Gonzales, VVTA
	David Flowers, VVTA	Aaron Moore, VVTA

1. Public Comments.
None.

2. Review Draft Board Agenda.
a) Award contract for on-board security monitors.

This security project uses Prop 1B funds and the project is already programmed and approved by the Board, Ms. Goff explained. Mr. Kane said that these on-board monitors will assist in raising awareness that there are cameras on the bus and will hopefully cut down negative experiences.

Mr. Leveillee made a motion to recommend the Board approve the recommended action, seconded by Ms. Ratliff. The motion passed unanimously.

b) Revised version of the Agreement between VVTA and Transdev for the operation of the driver training program.

In reviewing the FTA grant guidelines, Mr. Riggs discovered that VVTA needs to have a separate agreement with VVTA's operations provider for a driver training program. This contract is for FTA audit purposes, in order that VVTA remains compliant with all guidelines. No recommendation vote was requested as this is a compliance issue.

c) Approve JPA.

Mr. Kane said that the second (2nd) ad-hoc committee meeting went very well and everyone came to an agreement that the JPA can now go before the VVTA Board

for approval, then on to the various Councils. VVTA is confident that July 1, 2015 will be the effective date.

d) Closed Session.

Ms. Greene will be updating the Board on pending litigation.

3. Facility Completion.

Mr. Zirges shared that the sail shades have been installed, patio furniture is on order, the dump station has been approved and the ADA compliant sink on the 2nd floor has been installed.

4. Bus stop shelters/benches/lighting.

Speaker: Jose (no last name given), Oro Grande

Jose stated that at the bus stops and shelters in Oro Grande, Lucerne Valley and Phelan there are no solar lights and sometimes the bus passes people up because they do not see them. Mr. Kane said that Mr. Herrera will discuss this issue with him after the meeting.

Mr. Leveillee would like to review the City of Hesperia shelter order; Ms. Cable will provide this information to Mr. Leveillee.

5. SANBAG Update.

SANBAG has consulted with an attorney regarding the formation of a CTSA in the Victor Valley, Ms. Strickert said. She also mentioned that the contract will be ready soon and the item will go to committee in May and the SANBAG Board in June. Ms. Strickert also mentioned creating a new module in TransTrack as well as offering assistance with the CTSA by-laws.

6. Barstow Area Transit (BAT) Update.

Mr. Herrera stated that VVTA earned high marks on a recent survey that was distributed to the passengers. He also shared that the yard had been broken into and the thieves made off with approximately \$5,000 in equipment; however, the buses were repaired and back in service by the end of the day.

7. VVTA/BAT Fare Equalization.

VVTA has been looking at equalizing all the fares between Barstow and VVTA, Mr. Kane explained. In reviewing Title VI requirements, it has been decided that this equalization will take place after the new JPA is signed. Mr. Kane also mentioned that there are some changes that can take place right away, such as lowering the half fare to \$.60 to meet FTA requirements, due to the fact that no public hearing is needed for a fare reduction.

8. Possible fare increase for FY16.

Mr. Kane shared that VVTA has not increased fares since August of 2007; nine (9) years if one is incorporated into FY16. Ms. Goff shared that the increase before that was ten (10) years prior. VVTA is looking at incorporating a new fare in approximately October/November. Mr. Leveillee asked how VVTA would justify a fare increase. Mr. Kane said that VVTA is currently using an intermediate farebox recovery percentage of 15% and is not currently meeting the 20% required.

9. Transit Advertising.

The Cities of Victorville, Hesperia, and the Town of Apple Valley are selling advertising on their shelters, and VVTA is getting more requests, Mr. Gonzales stated. Mr. Gonzales also passed out a sample rate sheet that includes bus cards, bus wraps and audio announcements. Mr. Leveillee shared that VVTA will need to look into each jurisdiction's sign ordinances.

10. Policy 1.01.15 ADA Reasonable modification of policies and procedures.

Mr. Kane explained that this policy is required by the new US Department of Transportation's guidelines regarding reasonable modification for disabled passengers. He added it will go to the Board in May.

11. Other business.

Mr. Zirges presented a slide show of the test MCI commuter bus that VVTA has on order which will begin production on May 22, 2015. Mr. Kane said that VVTA is working on an ITS update presentation for the Board. Additionally, Mr. Kane shared the verbiage from the COA regarding proposed County Route 24 that would satisfy all the requests for service in Oak Hills.

Mr. Leveillee would like Board discussion on whether this route creation should be included in the FY16 budget.

12. Adjournment: 3:45 pm

AGENDA ITEM FOUR

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Management reports.

SUMMARY STATEMENT

The attached Performance Reports are presented to the Board of Directors to provide an overview of the transit system's costs and performance.

- Transdev invoice for February services.
- Monthly Performance Charts: Passengers Per Revenue Hour.
- Fare Revenue Report.
- Monthly Performance Charts: Passengers Per Revenue Mile.
- Monthly Performance Statistics Systemwide Summary.
- Monthly Ridership Report.
- Program Statistics: Operating Costs and Passenger Revenue.
- Fort Irwin Revenue and Expenses through February.
- Monthly Complaint and Compliment Reports.
- Lift Deployment and Bike Rack Use Logs.
- Monthly ADA Denial Report.
- Transdev On Time Performance Report FY 2015.
- Miles Between Roadcalls for February.
- PERMA Loss Detail Report for February.
- Veterans Pass Sales Update.

RECOMMENDED ACTION

Information items only.

PRESENTED BY
Kevin Kane,
Executive Director

FISCAL IMPACT
N/A

MEETING DATE
April 20, 2015

ITEM NUMBER
4

Veolia
Transportation Services
 17150 Smoke Tree St.
 Hesperia Calif. 92345

INVOICE NO. "0000215-IN0002

BILL TO Victor Valley Transit Authority
 17150 Smoke Tree St.
 Hesperia, Calif 92345

DATE 3/9/15

CONTRACT NAME:
 Victor Valley Transit

Attention: Mr. Kevin Kane
 Executive Director

MONTH February

BILLING PERIOD 02/01/15 to 02/28/15

	Budgeted Revenue hours	Actual Revenue hours	Budgeted Expense	Actual Expense	Variance (+ or -)	Budgeted Expense Year-to-date	Actual Expense Year-to-date	Variance (+ or -) Year-to-date
ADA ParaTransit	3325.00	3641.00	\$209,475.00	\$229,383.00	(\$19,908.00)	\$1,675,800.00	\$1,844,955.00	(\$169,155.00)
Subscription	600.00	564.00	\$37,800.00	\$35,532.00	\$2,268.00	\$302,400.00	\$296,856.00	\$5,544.00
Reginal Fixed Rt	8913.80	8899.00	\$492,933.14	\$492,114.70	\$818.44	\$4,174,569.36	\$4,170,881.90	\$3,687.46
20 DAR	305.32	305.00	\$16,884.20	\$16,866.50	\$17.70	\$143,158.98	\$142,895.20	\$263.78
Tri-Community	405.60	404.00	\$22,429.68	\$22,341.20	\$88.48	\$190,262.43	\$190,010.80	\$251.63
Helendale	376.96	372.00	\$20,845.89	\$20,571.60	\$274.29	\$176,931.26	\$176,462.30	\$468.96
Lucerne Valley	404.40	404.00	\$22,363.32	\$22,341.20	\$22.12	\$189,817.80	\$189,347.20	\$470.60
Dead Head LV	14.00	14.00	\$774.20	\$774.20	\$0.00	\$6,221.25	\$6,221.25	\$0.00
B.V. Link	183.40	183.00	\$10,142.02	\$10,119.90	\$22.12	\$77,441.56	\$77,254.10	\$187.46
Dead Head BV	20.00	20.00	\$1,106.00	\$1,106.00	\$0.00	\$9,345.70	\$9,345.70	\$0.00
Lifeline	305.00	305.00	\$16,866.50	\$16,866.50	\$0.00	\$121,922.70	\$121,991.80	(\$69.10)
Fort Irwin	566.60	565.00	\$31,332.98	\$31,244.50	\$88.48	\$264,763.69	\$264,499.90	\$263.79
Dead Head FI	80.00	80.00	\$4,424.00	\$4,424.00	\$0.00	\$37,382.80	\$37,382.80	\$0.00
SUBTOTALS	15,500.08	15,756.00	\$887,376.92	\$903,685.30	(\$16,308.38)	\$7,370,017.53	\$7,528,103.95	(\$158,086.42)

TOTAL INVOICE INCLUDING VARIANCE

\$903,685.30

Please REMIT TO:
 Veolia Transportation
 17150 Smoke Tree St.
 Hesperia, Ca. 92345

Manager's Signature and Business Phone

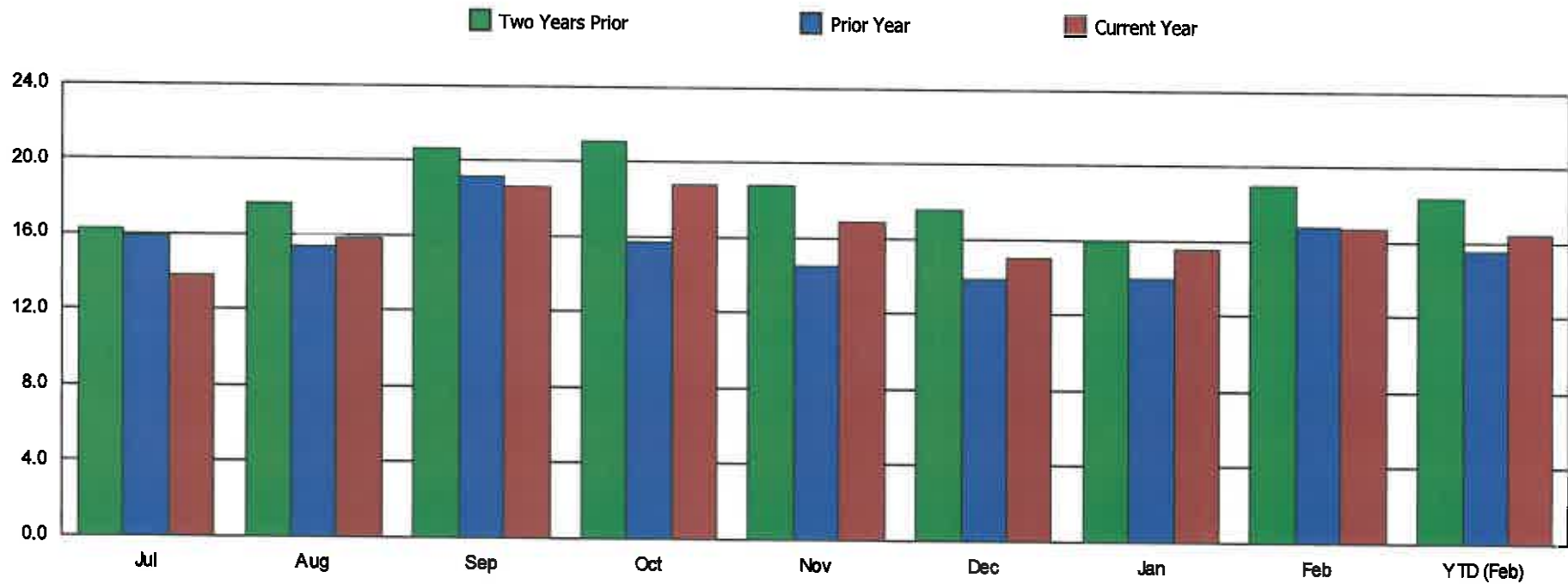


FY 2015 -- Monthly Performance Charts

Program - Regional Routes
Year-To-Date through February
All Routes

Passengers Per Revenue Hour

Target > 12.70



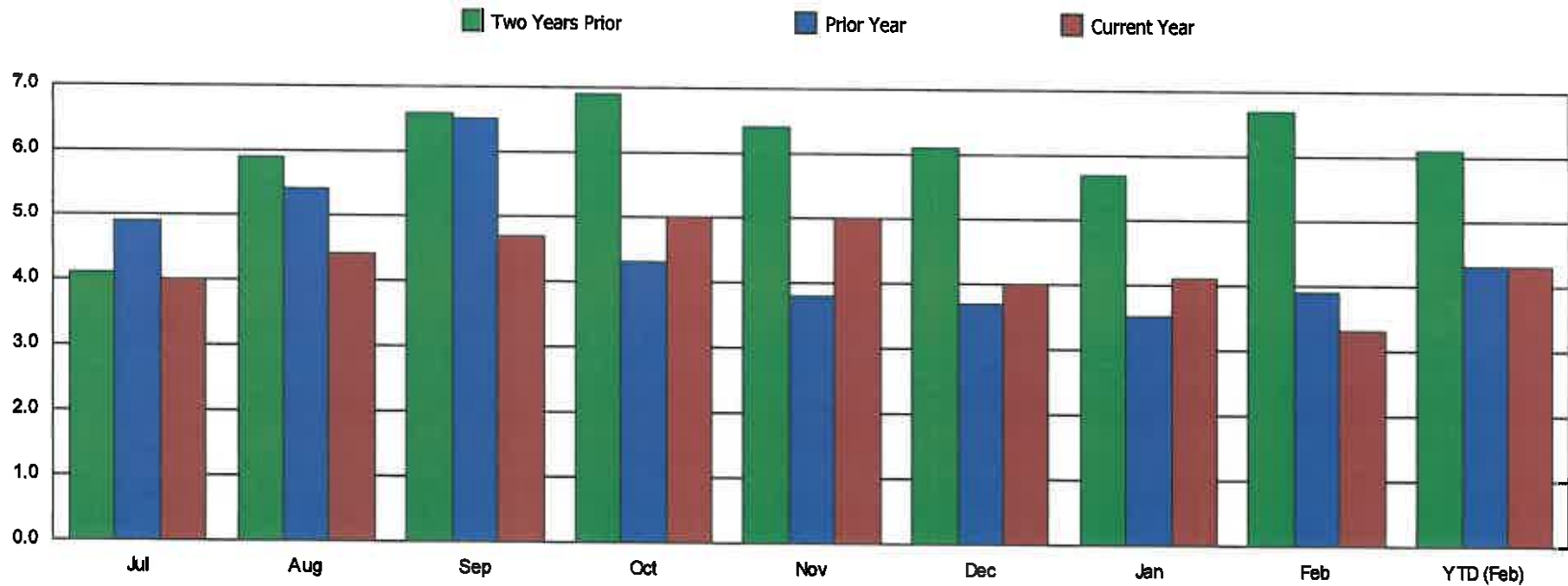


FY 2015 -- Monthly Performance Charts

Program - County Routes
Year-To-Date through February
All Routes

Passengers Per Revenue Hour

Target: None

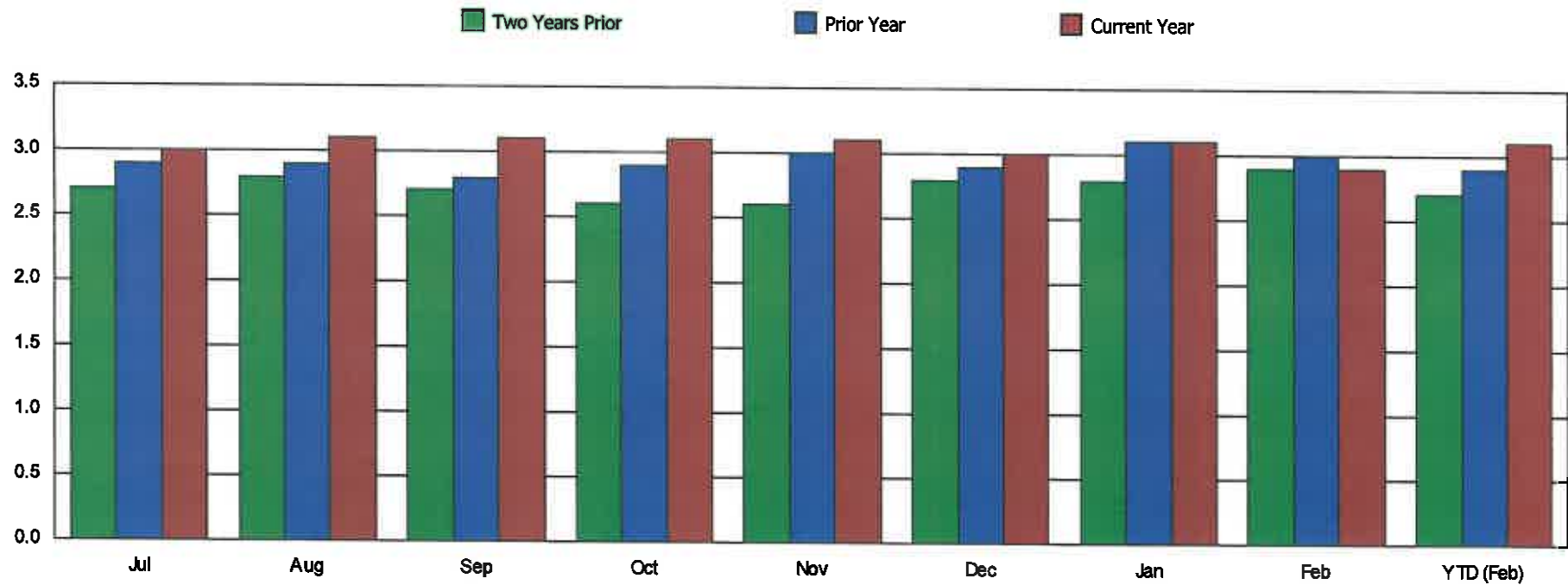




FY 2015 -- Monthly Performance Charts

Program - Community Transit
Year-To-Date through February
All Routes

Passengers Per Revenue Hour Target: None



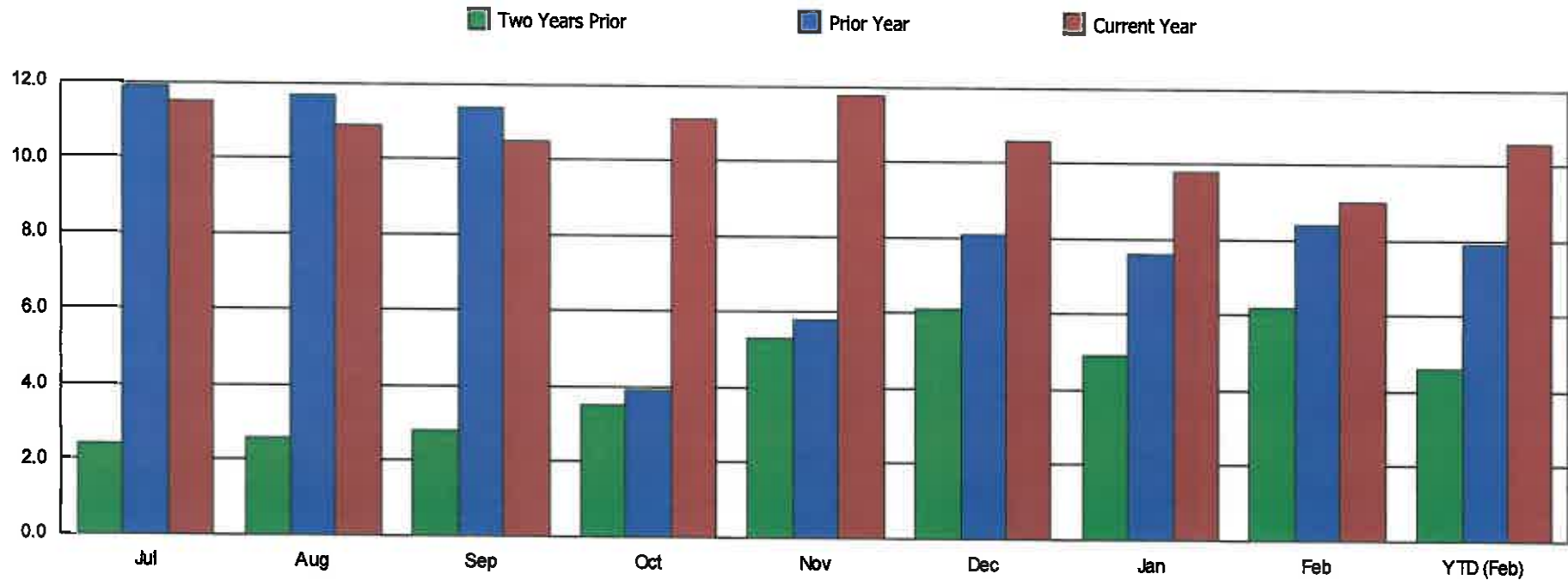


FY 2015 -- Monthly Performance Charts

Program - Intercity
Year-To-Date through February
All Routes

Passengers Per Revenue Hour

Target: None





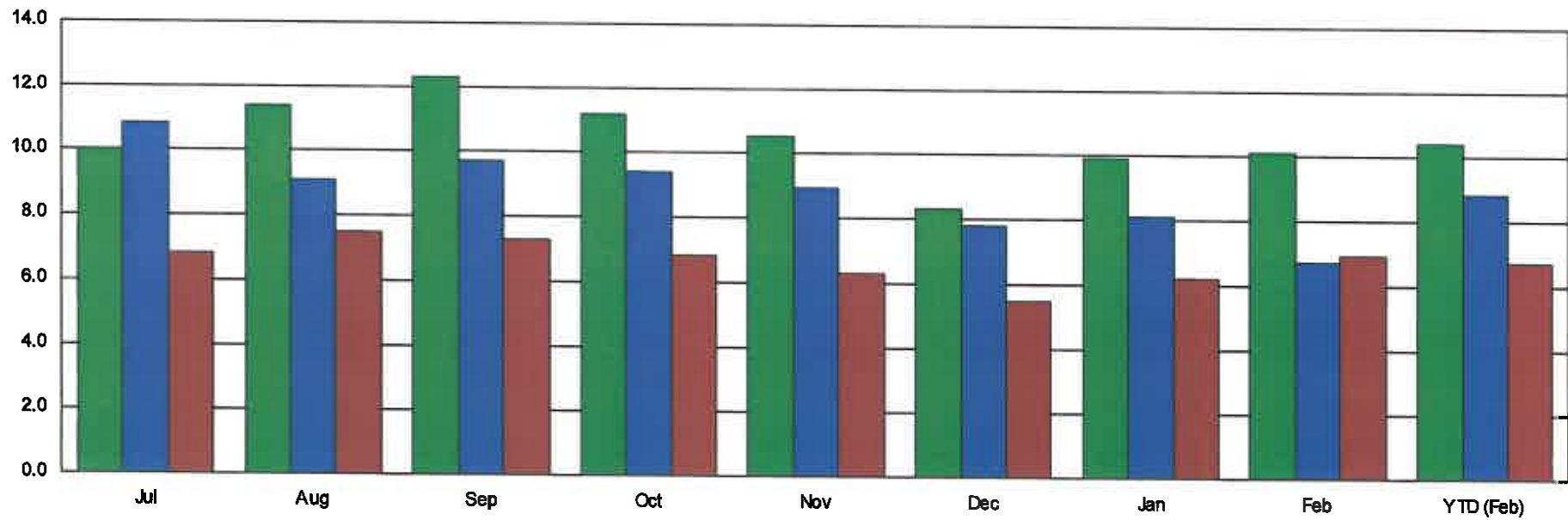
FY 2015 -- Monthly Performance Charts

Program - Commuter Bus
Year-To-Date through February
All Routes

Passengers Per Revenue Hour

Target: None

Two Years Prior Prior Year Current Year



FARE REVENUE REPORT

Fixed routes

	FY 13/14	FY 14/15		
			%	
			Increase/	Increase/
	Feb 14	Feb 15	Decrease	Decrease
<i>pre-pd sales</i>	\$57,870	\$7,474	-\$50,396	-87%
cash fares	\$100,683	\$99,088	-\$1,595	-2%
Pass Usage	59,718	Error	#VALUE!	#VALUE!
total ridership	149,724	148,953	-771	-0.5%
cash rev/riders	\$0.67	\$0.67	0	-1.1%
rev hrs	8,906	8,899	-7	0%
riders/rev hr	16.81	16.74	0	0%

County routes

			%	
			Increase/	Increase/
	Feb 14	Feb 15	Decrease	Decrease
<i>pre-pd sales</i>	\$3,125	\$1,096	-\$2,029	-65%
cash fares	\$7,403	\$6,149	-\$1,254	-17%
Pass Usage	2,321	2,481	160	7%
total ridership	6,164	4,880	-1,284	-21%
cash rev/riders	\$1.20	\$1.26	\$0	5%
rev hrs	1,577	1,486	-91	-6%
riders/rev hr	3.91	3.28	-1	-16%

Demand Response

			%	
			Increase/	Increase/
	Feb 14	Feb 15	Decrease	Decrease
<i>pre-pd sales</i>	\$18,080	\$21,920	\$3,840	21%
cash fares	\$4,977	\$8,976	\$3,999	80%
PCA's & children	751	736	-15	-2%
Subscription	\$10,480	\$11,980	\$1,500	
total ridership	11,096	12,200	1,104	10%
cash rev/riders	\$0.45	\$0.74	\$0	64%
rev hrs	3,723	4,205	482	13%
riders/rev hr	2.98	2.90	0	-3%

Intercity

			%	
			Increase/	Increase/
	Feb 14	Feb 15	Decrease	Decrease
<i>pre-pd sales</i>	\$5,556	\$3,060	-\$2,496	-45%
cash fares	\$11,234	\$18,014	\$6,780	60%
Pass Usage	17	210	193	1135%
total ridership	3,507	4,416	909	26%
cash rev/riders	\$3.20	\$4.08	\$0.88	27%
rev hrs	418	488	70	17%
riders/rev hr	8.39	9.05	1	8%

Commuter

			%	
			Increase/	Increase/
	Feb 14	Feb 15	Decrease	Decrease
<i>pre-pd sales</i>	\$26,954	\$29,575	\$2,621	10%
cash fares	\$780	\$706	-\$74	-9%
total ridership	3,809	3,801	-8	0%
cash rev/riders	\$7.08	\$7.78	\$0.70	10%
rev hrs	567	565	-2	0%
riders/rev hr	6.72	6.73	0	0%

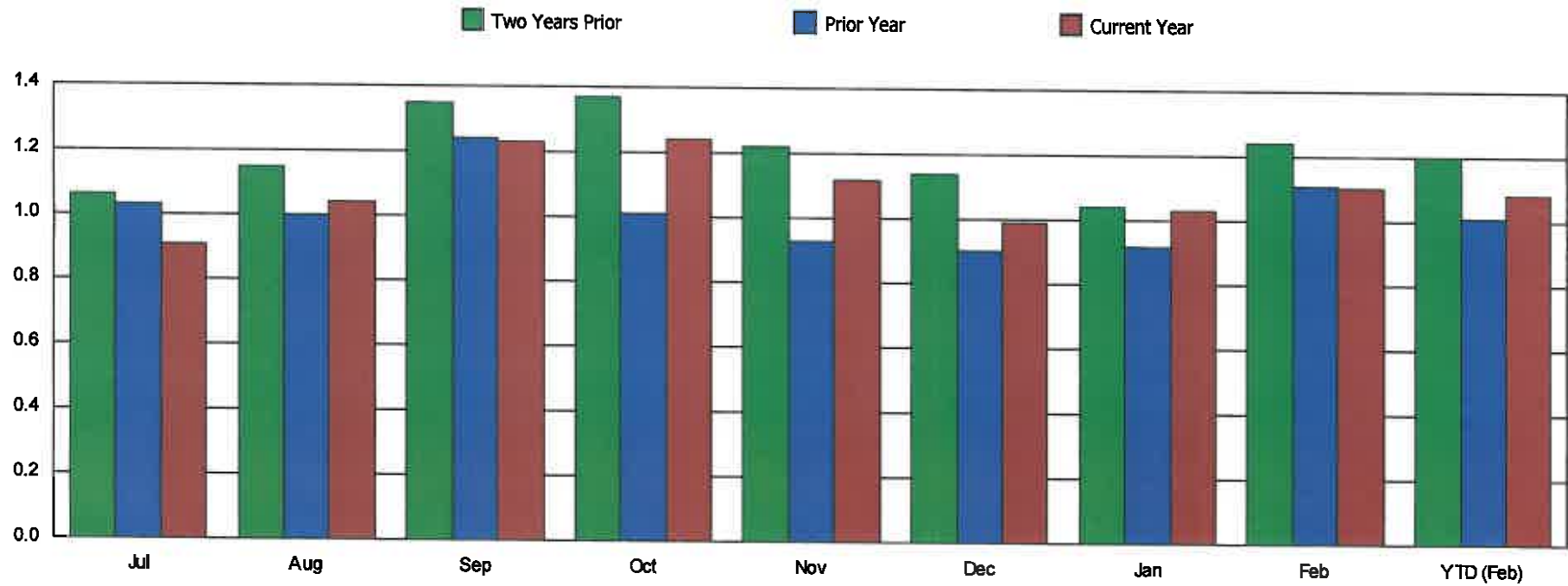


FY 2015 -- Monthly Performance Charts

Program - Regional Routes
Year-To-Date through February
All Routes

Passengers Per Revenue Mile

Target: None





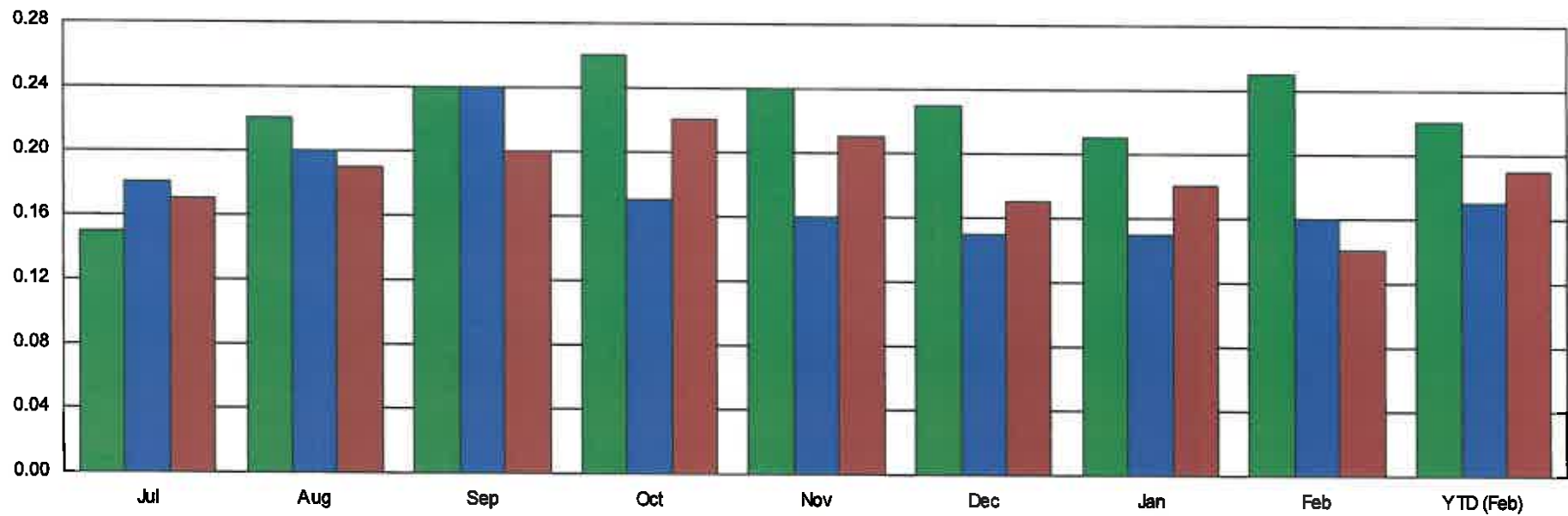
FY 2015 -- Monthly Performance Charts

Program - County Routes
Year-To-Date through February
All Routes

Passengers Per Revenue Mile

Target: None

Two Years Prior Prior Year Current Year





FY 2015 -- Monthly Performance Charts

Program - Community Transit

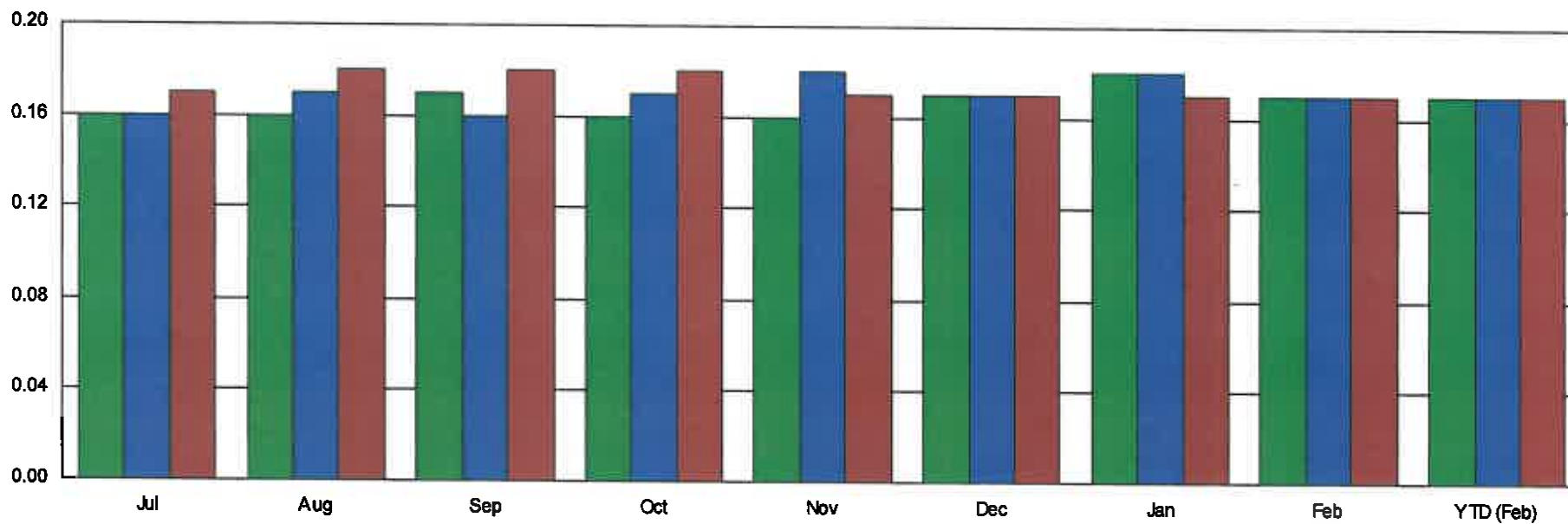
Year-To-Date through February

All Routes

Passengers Per Revenue Mile

Target: None

Two Years Prior Prior Year Current Year



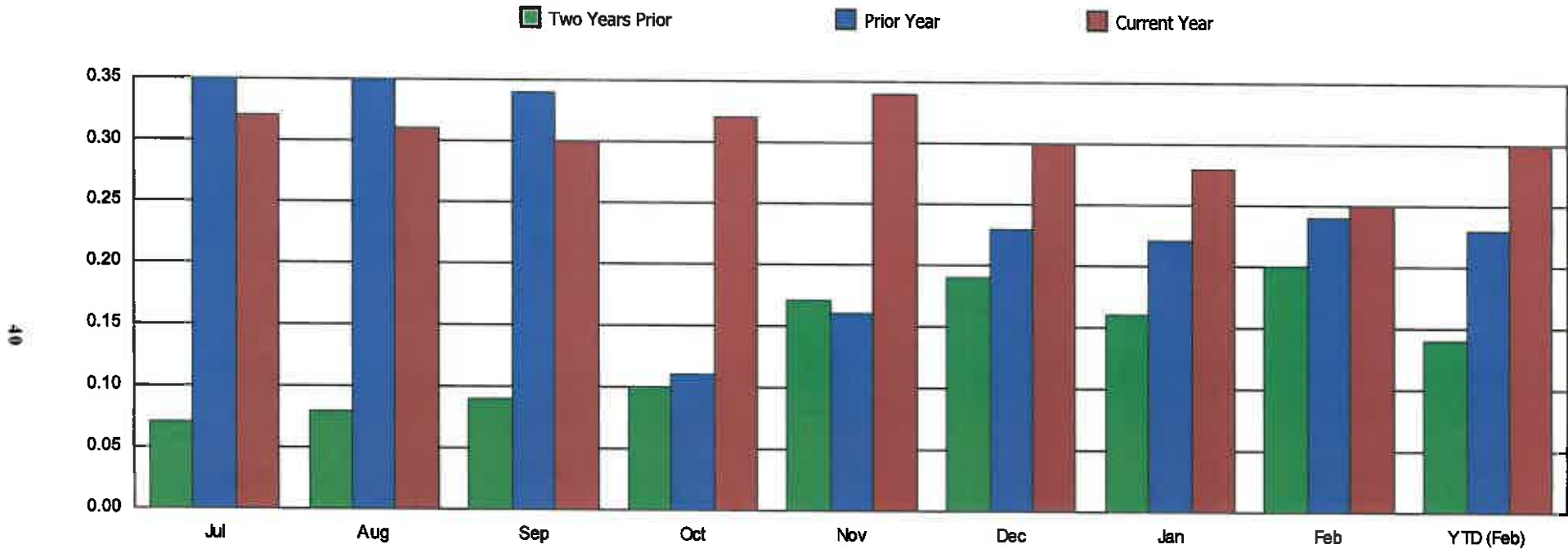


FY 2015 -- Monthly Performance Charts

Program - Intercity
Year-To-Date through February
All Routes

Passengers Per Revenue Mile

Target: None



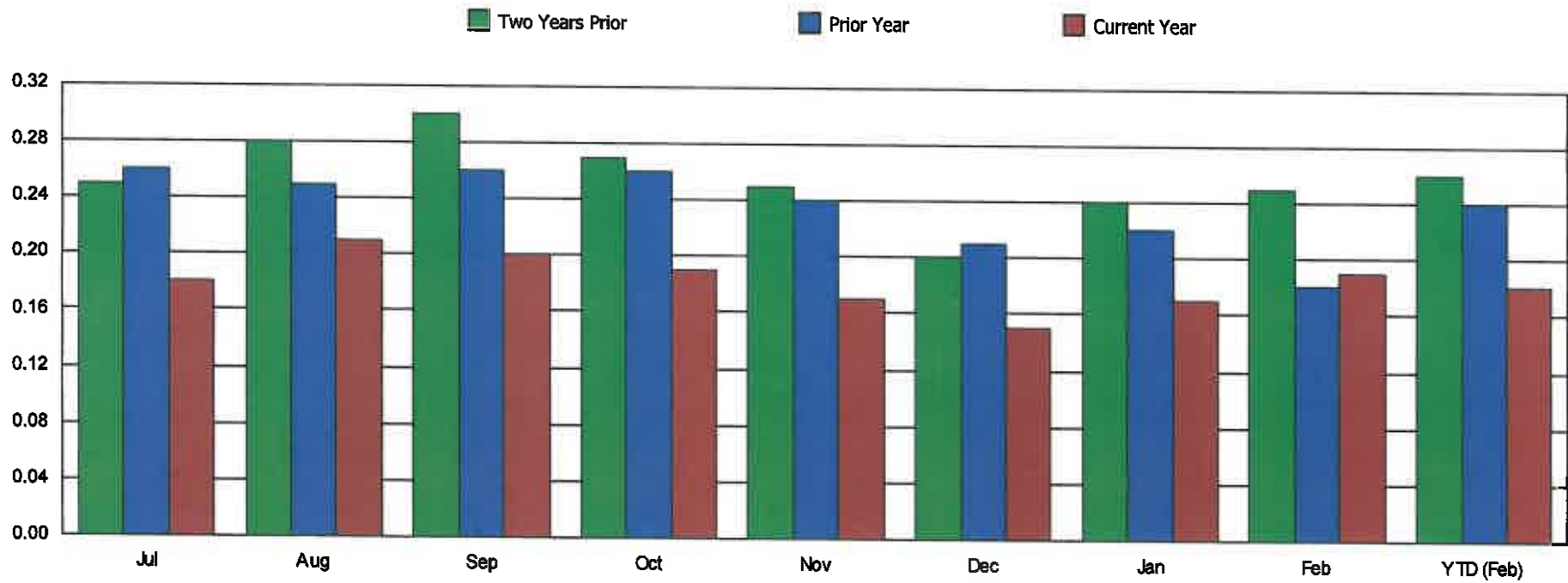


FY 2015 -- Monthly Performance Charts

Program - Commuter Bus
Year-To-Date through February
All Routes

Passengers Per Revenue Mile

Target: None





FY 2015 -- Monthly Performance Statistics
Systemwide Summary
All Routes

Performance Statistics for February

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Reporting Route #:										
15	586	183.4	\$13,537	\$6,140	3.2	\$23.10	\$73.81	\$10.48	\$33.48	45.36%
15A	3,830	305.0	\$20,591	\$14,935	12.6	\$5.38	\$67.51	\$3.90	\$48.97	72.53%
20	72	305.3	\$20,540	\$107	0.2	\$285.28	\$67.27	\$1.48	\$0.35	0.52%
21	1,874	404.4	\$28,261	\$2,782	4.6	\$15.08	\$69.89	\$1.48	\$6.88	9.84%
22	1,572	372.0	\$26,865	\$2,334	4.2	\$17.09	\$72.22	\$1.48	\$6.27	8.69%
23	1,362	404.4	\$29,689	\$2,022	3.4	\$21.80	\$73.41	\$1.48	\$5.00	6.81%
31	14,729	565.6	\$41,140	\$10,563	26.0	\$2.79	\$72.74	\$0.72	\$18.68	25.68%
32	13,192	776.9	\$56,719	\$9,460	17.0	\$4.30	\$73.00	\$0.72	\$12.18	16.68%
33	4,534	375.3	\$28,445	\$3,252	12.1	\$6.27	\$75.80	\$0.72	\$8.66	11.43%
40	2,454	369.3	\$26,249	\$1,760	6.6	\$10.70	\$71.08	\$0.72	\$4.77	6.70%
41	20,107	1,126.0	\$78,316	\$14,419	17.9	\$3.89	\$69.55	\$0.72	\$12.81	18.41%
43	12,272	504.6	\$37,486	\$8,801	24.3	\$3.05	\$74.29	\$0.72	\$17.44	23.48%
44	8,962	775.4	\$55,150	\$6,427	11.6	\$6.15	\$71.13	\$0.72	\$8.29	11.65%
45	18,231	713.0	\$50,602	\$13,074	25.6	\$2.78	\$70.97	\$0.72	\$18.34	25.84%
46	2,232	367.0	\$25,534	\$1,601	6.1	\$11.44	\$69.58	\$0.72	\$4.36	6.27%
47	1,560	367.2	\$25,527	\$1,119	4.2	\$16.36	\$69.51	\$0.72	\$3.05	4.38%
48	5,791	454.4	\$31,652	\$4,153	12.7	\$5.47	\$69.66	\$0.72	\$9.14	13.12%
51	6,287	387.7	\$26,761	\$4,509	16.2	\$4.26	\$69.03	\$0.72	\$11.63	16.85%
52	14,637	566.2	\$40,140	\$10,497	25.9	\$2.74	\$70.89	\$0.72	\$18.54	26.15%
53	11,284	794.0	\$54,720	\$8,092	14.2	\$4.85	\$68.92	\$0.72	\$10.19	14.79%
54	4,076	368.4	\$27,213	\$2,923	11.1	\$6.68	\$73.87	\$0.72	\$7.93	10.74%
55	8,245	388.4	\$27,956	\$5,913	21.2	\$3.39	\$71.97	\$0.72	\$15.22	21.15%
101	3,876	565.2	\$51,200	\$30,281	6.9	\$13.21	\$90.59	\$7.81	\$53.58	59.14%
ADA	9,176	3,640.7	\$295,286	\$32,248	2.5	\$32.18	\$81.11	\$3.51	\$8.86	10.92%



FY 2015 -- Monthly Performance Statistics
Systemwide Summary
All Routes

Performance Statistics for February

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
SUB	3,024	564.2	\$41,208	\$10,628	5.4	\$13.63	\$73.03	\$3.51	\$18.83	25.79%
VP - Enter	11,938	1,985.2	\$35,201		6.0	\$2.95	\$17.73			
VP - VPSI	28,950	4,632.9	\$81,475		6.2	\$2.81	\$17.59			
Program:										
Community Transit	12,200	4,205.0	\$336,494	\$42,876	2.9	\$27.58	\$80.02	\$3.51	\$10.20	12.74%
Commuter Bus	3,876	565.2	\$51,200	\$30,281	6.9	\$13.21	\$90.59	\$7.81	\$53.58	59.14%
County Routes	4,880	1,486.1	\$105,355	\$7,244	3.3	\$21.59	\$70.90	\$1.48	\$4.87	6.88%
Intercity	4,416	488.4	\$34,127	\$21,074	9.0	\$7.73	\$69.88	\$4.77	\$43.15	61.75%
Regional Routes	148,593	8,899.2	\$633,610	\$106,562	16.7	\$4.26	\$71.20	\$0.72	\$11.97	16.82%
Van Pools	40,824	6,608.1	\$116,676		6.2	\$2.86	\$17.66			
Mode:										
Bus (Motorbus)	157,889	10,873.7	\$773,091	\$134,880	14.5	\$4.90	\$71.10	\$0.85	\$12.40	17.45%
Commuter Bus	3,876	565.2	\$51,200	\$30,281	6.9	\$13.21	\$90.59	\$7.81	\$53.58	59.14%
Demand Response	12,200	4,205.0	\$336,494	\$42,876	2.9	\$27.58	\$80.02	\$3.51	\$10.20	12.74%
Vanpool	40,888	6,618.1	\$116,676		6.2	\$2.85	\$17.63			
System Total:	214,853	22,261.9	\$1,277,462	\$208,036	9.7	\$5.95	\$57.38	\$0.97	\$9.35	16.29%



Monthly Ridership Report

February, FY 2015

Total (All Day Types)

Service		Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
		Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals							
	101	3,809	3,876	6.7	6.9	56.94%	59.14%
	15	1,112	586	6.8	3.2	63.24%	45.36%
	15A	2,395	3,830	9.4	12.6	60.07%	72.53%
	20	139	72	0.4	0.2	1.07%	0.52%
	21	1,939	1,874	4.4	4.6	11.72%	9.84%
	22	1,981	1,572	5.3	4.2	13.57%	8.69%
	23	2,104	1,362	5.2	3.4	13.17%	6.81%
	31	14,798	14,729	26.3	26.0	38.56%	25.68%
	32	12,216	13,192	15.7	17.0	23.02%	16.68%
	33	4,599	4,534	12.2	12.1	16.90%	11.43%
	40	3,445	2,454	9.3	6.6	14.15%	6.70%
	41	19,361	20,107	17.2	17.9	26.88%	18.41%
	43	14,180	12,272	27.9	24.3	39.84%	23.48%
	44	8,263	8,962	10.7	11.6	16.15%	11.65%
	45	17,423	18,231	24.4	25.6	37.07%	25.84%
	46	3,067	2,232	8.3	6.1	13.02%	6.27%
	47	2,606	1,560	7.1	4.2	11.10%	4.38%
	48	5,907	5,791	13.0	12.7	20.31%	13.12%
	51	5,780	6,287	14.8	16.2	23.41%	16.85%
	52	13,775	14,637	24.3	25.9	36.94%	26.15%
	53	11,956	11,284	15.1	14.2	23.81%	14.79%
	54	4,479	4,076	12.2	11.1	17.54%	10.74%
	55	7,868	8,245	20.2	21.2	30.09%	21.15%
	ADA	8,082	9,176	2.5	2.5	9.81%	10.92%
	SUB	3,014	3,024	5.6	5.4	21.31%	25.79%
	VP - Enter	9,907	11,938	6.0	6.0		
	VP - VPSI	23,492	28,950	5.9	6.2		
Program Subtotals							
	Community Transit	11,096	12,200	3.0	2.9	11.49%	12.74%
	Commuter Bus	3,809	3,876	6.7	6.9	56.94%	59.14%
	County Routes	6,163	4,880	3.9	3.3	10.22%	6.88%



Monthly Ridership Report

February, FY 2015

Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Intercity	3,507	4,416	8.4	9.0	61.38%	61.75%
Regional Routes	149,723	148,593	16.8	16.7	25.43%	16.82%
Van Pools	33,399	40,824	5.9	6.2		
System Total	207,697	214,853	10.0	9.7	20.70%	16.29%



FY 2015 -- Program Statistics

Year-To-Date Through February

Regional Routes

All Routes

Operating Costs					
Target = \$8,117,391					
Month	FY 2014 Actual Costs	FY 2015 Budget Costs	FY 2015 Actual Costs	Budget Variance	% Variance
Jul	\$518,626	\$676,449	\$721,885	\$45,435	6.71%
Aug	\$513,453	\$676,449	\$693,281	\$16,832	2.48%
Sep	\$485,468	\$676,449	\$659,315	(\$17,134)	(2.53%)
Oct	\$624,169	\$676,449	\$705,070	\$28,621	4.23%
Nov	\$627,432	\$676,449	\$655,875	(\$20,575)	(3.04%)
Dec	\$958,230	\$676,449	\$1,044,437	\$367,988	54.39%
Jan	\$629,949	\$676,449	\$672,380	(\$4,069)	(0.60%)
Feb	\$623,884	\$676,449	\$633,610	(\$42,840)	(6.33%)
YTD Total	\$4,981,211	\$5,411,594	\$5,785,852	\$374,258	6.91%



FY 2015 -- Program Statistics

Year-To-Date Through February

County Routes

All Routes

Operating Costs					
Target = \$1,440,392					
Month	FY 2014 Actual Costs	FY 2015 Budget Costs	FY 2015 Actual Costs	Budget Variance	% Variance
Jul	\$81,398	\$120,033	\$121,918	\$1,885	1.57%
Aug	\$80,730	\$120,033	\$120,373	\$341	0.28%
Sep	\$75,891	\$120,033	\$113,139	(\$6,894)	(5.74%)
Oct	\$107,394	\$120,033	\$120,981	\$949	0.79%
Nov	\$109,902	\$120,033	\$109,908	(\$10,125)	(8.43%)
Dec	\$172,100	\$120,033	\$175,251	\$55,219	46.00%
Jan	\$109,968	\$120,033	\$109,114	(\$10,919)	(9.09%)
Feb	\$103,118	\$120,033	\$105,355	(\$14,678)	(12.22%)
YTD Total	\$840,501	\$960,261	\$976,039	\$15,777	1.64%



FY 2015 -- Program Statistics

Year-To-Date Through February

Community Transit

All Routes

Operating Costs					
Target = \$3,894,330					
Month	FY 2014 Actual Costs	FY 2015 Budget Costs	FY 2015 Actual Costs	Budget Variance	% Variance
Jul	\$315,232	\$324,528	\$351,581	\$27,053	8.33%
Aug	\$323,469	\$324,528	\$359,645	\$35,117	10.82%
Sep	\$308,759	\$324,528	\$352,592	\$28,064	8.64%
Oct	\$339,612	\$324,528	\$380,463	\$55,935	17.23%
Nov	\$291,799	\$324,528	\$312,638	(\$11,890)	(3.66%)
Dec	\$428,688	\$324,528	\$508,959	\$184,432	56.83%
Jan	\$297,710	\$324,528	\$325,415	\$887	0.27%
Feb	\$292,173	\$324,528	\$336,494	\$11,967	3.68%
YTD Total	\$2,597,441	\$2,596,220	\$2,927,786	\$331,566	12.77%



FY 2015 -- Program Statistics

Year-To-Date Through February

Intercity

All Routes

Operating Costs					
Target = \$421,402					
Month	FY 2014 Actual Costs	FY 2015 Budget Costs	FY 2015 Actual Costs	Budget Variance	% Variance
Jul	\$17,108	\$35,117	\$33,689	(\$1,428)	(4.06%)
Aug	\$16,338	\$35,117	\$30,802	(\$4,315)	(12.28%)
Sep	\$15,610	\$35,117	\$31,054	(\$4,063)	(11.56%)
Oct	\$27,546	\$35,117	\$33,676	(\$1,441)	(4.10%)
Nov	\$28,295	\$35,117	\$28,715	(\$6,402)	(18.23%)
Dec	\$45,633	\$35,117	\$50,510	\$15,393	43.83%
Jan	\$29,733	\$35,117	\$30,948	(\$4,169)	(11.87%)
Feb	\$27,362	\$35,117	\$34,127	(\$990)	(2.81%)
YTD Total	\$207,624	\$280,935	\$273,520	(\$7,414)	(2.63%)



FY 2015 -- Program Statistics

Year-To-Date Through February

Commuter Bus

All Routes

Operating Costs					
Target = \$674,616					
Month	FY 2014 Actual Costs	FY 2015 Budget Costs	FY 2015 Actual Costs	Budget Variance	% Variance
Jul	\$46,135	\$56,218	\$56,217	(\$1)	0.00%
Aug	\$49,500	\$56,218	\$50,652	(\$5,566)	(9.90%)
Sep	\$46,402	\$56,218	\$51,396	(\$4,822)	(8.57%)
Oct	\$50,785	\$56,218	\$55,154	(\$1,064)	(1.89%)
Nov	\$50,813	\$56,218	\$47,903	(\$8,315)	(14.79%)
Dec	\$76,706	\$56,218	\$78,861	\$22,643	40.27%
Jan	\$52,565	\$56,218	\$51,703	(\$4,515)	(8.03%)
Feb	\$48,721	\$56,218	\$51,200	(\$5,018)	(8.92%)
YTD Total	\$421,628	\$449,744	\$443,085	(\$6,659)	(1.48%)



FY 2015 -- Program Statistics

Year-To-Date Through February

Regional Routes

All Routes

Passenger Revenue Target > \$1,450,000					
Month	FY 2014 Actual Revenue	FY 2015 Budget Revenue	FY 2015 Actual Revenue	Budget Variance	% Variance
Jul	\$85,047	\$120,833	\$106,733	(\$14,100)	(11.66%)
Aug	\$144,869	\$120,833	\$127,635	\$6,802	5.62%
Sep	\$93,157	\$120,833	\$140,155	\$19,321	15.99%
Oct	\$89,765	\$120,833	\$137,983	\$17,149	14.19%
Nov	\$106,265	\$120,833	\$120,708	(\$125)	(0.10%)
Dec	\$119,648	\$120,833	\$129,013	\$8,179	6.76%
Jan	\$113,446	\$120,833	\$122,942	\$2,109	1.74%
Feb	\$158,641	\$120,833	\$106,562	(\$14,272)	(11.81%)
YTD Total	\$910,838	\$966,667	\$991,730	\$25,064	2.59%



FY 2015 -- Program Statistics

Year-To-Date Through February

County Routes

All Routes

Passenger Revenue					
Target > \$245,000					
Month	FY 2014 Actual Revenue	FY 2015 Budget Revenue	FY 2015 Actual Revenue	Budget Variance	% Variance
Jul	\$30,532	\$20,417	\$20,839	\$422	2.06%
Aug	\$32,574	\$20,417	\$46,845	\$26,428	129.44%
Sep	\$9,568	\$20,417	\$11,448	(\$8,969)	(43.92%)
Oct	\$9,064	\$20,417	\$40,888	\$20,471	100.26%
Nov	\$7,984	\$20,417	\$10,718	(\$9,698)	(47.50%)
Dec	\$38,720	\$20,417	\$9,368	(\$11,049)	(54.11%)
Jan	\$9,870	\$20,417	\$10,400	(\$10,017)	(49.06%)
Feb	\$10,543	\$20,417	\$7,244	(\$13,173)	(64.51%)
YTD Total	\$148,856	\$163,333	\$157,750	(\$5,584)	(3.41%)



FY 2015 -- Program Statistics

Year-To-Date Through February

Community Transit

All Routes

Passenger Revenue					
Target > \$450,000					
Month	FY 2014 Actual Revenue	FY 2015 Budget Revenue	FY 2015 Actual Revenue	Budget Variance	% Variance
Jul	\$37,743	\$37,500	\$40,816	\$3,316	8.84%
Aug	\$35,643	\$37,500	\$39,977	\$2,477	6.60%
Sep	\$41,408	\$37,500	\$43,581	\$6,081	16.21%
Oct	\$35,358	\$37,500	\$41,474	\$3,974	10.59%
Nov	\$38,543	\$37,500	\$40,708	\$3,208	8.55%
Dec	\$35,658	\$37,500	\$42,181	\$4,681	12.48%
Jan	\$33,855	\$37,500	\$40,238	\$2,738	7.30%
Feb	\$33,574	\$37,500	\$42,876	\$5,376	14.33%
YTD Total	\$291,783	\$300,000	\$331,851	\$31,851	10.61%



FY 2015 -- Program Statistics

Year-To-Date Through February

Intercity

All Routes

Passenger Revenue Target > \$140,000					
Month	FY 2014 Actual Revenue	FY 2015 Budget Revenue	FY 2015 Actual Revenue	Budget Variance	% Variance
Jul	\$7,443	\$11,667	\$24,186	\$12,519	107.30%
Aug	\$8,281	\$11,667	\$18,694	\$7,027	60.23%
Sep	\$7,351	\$11,667	\$24,832	\$13,165	112.84%
Oct	\$9,318	\$11,667	\$20,881	\$9,215	78.98%
Nov	\$11,480	\$11,667	\$23,262	\$11,596	99.39%
Dec	\$16,314	\$11,667	\$20,084	\$8,417	72.14%
Jan	\$13,545	\$11,667	\$20,765	\$9,098	77.98%
Feb	\$16,794	\$11,667	\$21,074	\$9,408	80.63%
YTD Total	\$90,527	\$93,333	\$173,777	\$80,444	86.18%



FY 2015 -- Program Statistics

Year-To-Date Through February

Commuter Bus

All Routes

Passenger Revenue					
Target = \$385,000					
Month	FY 2014 Actual Revenue	FY 2015 Budget Revenue	FY 2015 Actual Revenue	Budget Variance	% Variance
Jul	\$48,073	\$32,083	\$28,535	(\$3,549)	(11.06%)
Aug	\$35,083	\$32,083	\$27,676	(\$4,408)	(13.73%)
Sep	\$52,551	\$32,083	\$28,129	(\$3,954)	(12.32%)
Oct	\$53,964	\$32,083	\$28,443	(\$3,641)	(11.34%)
Nov	\$51,757	\$32,083	\$30,214	(\$1,870)	(5.82%)
Dec	\$56,520	\$32,083	\$34,284	\$2,201	6.85%
Jan	\$32,625	\$32,083	\$25,020	(\$7,063)	(22.01%)
Feb	\$27,740	\$32,083	\$30,281	(\$1,803)	(5.61%)
YTD Total	\$358,312	\$256,667	\$232,581	(\$24,086)	(9.38%)

Victor Valley Transit Authority

NTC-FT. IRWIN (REVENUES & EXPENSES)

	<u>JULY</u>	<u>AUGUST</u>	<u>SEPTEMBER</u>	<u>OCTOBER</u>	<u>NOVEMBER</u>	<u>DECEMBER</u>	<u>2015</u> <u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>Project to</u> <u>Date Totals</u>	<u>Avg</u> <u>(monthly)</u>
Cash Fares	\$ 932	\$ 417	\$ 437	\$ 1,780	\$ 1,087	\$ 1,081	\$ 822	\$ 706					\$ 7,262	\$ 907.72
Prepaid Fares	\$ 27,603	\$ 27,255	\$ 27,693	\$ 26,663	\$ 29,127	\$ 21,480	\$ 24,198	\$ 29,575					\$ 213,592	\$ 26,699.00
Base Shuttle Subsidy	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000					\$ 32,000	\$ 4,000.00
Total Revenue	\$ 32,535	\$ 31,672	\$ 32,129	\$ 32,443	\$ 34,214	\$ 26,561	\$ 29,020	\$ 34,281	\$ -	\$ -	\$ -	\$ -	\$ 252,854	\$ 31,606.72
Operations Exp	\$ 39,318	\$ 37,383	\$ 37,549	\$ 41,143	\$ 33,954	\$ 39,319	\$ 37,549	\$ 35,669					\$ 301,884	\$ 37,735.45
Fuel Exp	\$ 10,098	\$ 7,363	\$ 7,954	\$ 8,065	\$ 8,053	\$ 8,751	\$ 8,898	\$ 9,815					\$ 68,998	\$ 8,624.64
Bank Fees	\$ 708	\$ 1,220	\$ 927	\$ 745	\$ 840	\$ 923	\$ 693	\$ 1,396					\$ 7,452	\$ 931.52
Other Exp	\$ 31	\$ 20	\$ 26	\$ 26	\$ 19	\$ 24	\$ 25	\$ 112					\$ 284	\$ 35.48
Total Expense	\$ 50,155	\$ 45,986	\$ 46,457	\$ 49,980	\$ 42,866	\$ 49,017	\$ 47,165	\$ 46,991	\$ -	\$ -	\$ -	\$ -	\$ 378,617	\$ 47,327.14
Net Activity	\$ (17,621)	\$ (14,314)	\$ (14,327)	\$ (17,537)	\$ (8,652)	\$ (22,456)	\$ (18,145)	\$ (12,711)	\$ -	\$ -	\$ -	\$ -	\$ (125,763)	\$ (15,720.42)
Income/Expense Ratio	65%	69%	69%	65%	80%	54%	62%	73%					67%	67%

Victor Valley Transit Authority Monthly Report of Complaints

Fiscal Year 2014/2015

Feb-15		SERVICE RELATED COMPLAINTS					DRIVER/DISPATCH RELATED COMPLAINTS						TOTAL COMPLAINTS		
		TIME		ROUTE	VEHICLE		UNSAFE		FAILURE TO				CURRENT	YEAR	
		FAST	SLOW	DESIGN	CONDITION	FARES	MISC.	DISCOURTEOUS	OPERATING	PICKUP	TRANSFER	DROP OFF	MISC.	MONTH	TO DATE
Regional Fixed Route	101/15													0	2
	31						1							1	1
	32													0	6
	33													0	8
	40						1							1	7
	41													0	4
	42													0	2
	43		1											1	2
	44													0	8
	45							2						2	5
	46													0	7
	47													0	2
	48													0	0
	51													0	1
	52							1			1			2	4
	53													0	3
	54										1			1	3
	55													0	4
TOTAL REGIONAL FIXED RT		0	1	0	0	0	2	3	0	2	0		0	8	69
Community Routes															
	20 Tri-Comm DAR													0	5
	21 Tri-Comm.													0	2
	22 Helendale													0	6
	23 Lucerne Valley													0	13
TOTAL COMMUNITY ROUTES		0	0	0	0	0	0	0	0	0	0	0	0	0	21
ADA Paratransit															
	Direct Access							1						1	0
	Subscription													0	3
TOTAL ADA PARATRANSIT		0	0	0	0	0	0	1	0	0	0		0	1	3
Personnel															
	Customer Service													0	1
	Routing & Scheduling													0	0
	Dispatch													0	0
	Passenger to Passenger													0	0
TOTAL PERSONNEL		0	0	0	0	0	0	0	0	0	0		0	0	1
GRAND TOTAL		0	1	0	0	0	2	4	0	2	0		0	9	84



Employee Commendations! Month of February 2015

Timothy Howard, Fixed Route driver, was commended for ALWAYS being courteous and friendly. **Tim** always tries to accommodate his passengers and keeps the route on a timely schedule. “**Tim** does a GREAT job!”

Passenger called to say that Route 15 was ALWAYS late until Inter-city driver, **Orlando Cobb**, took over. He is always on time and remarkably courteous.

Grateful rider wanted to say that Route & Scheduler, **Jaydean Sanchez**, provided excellent Customer Service and caller feels that everyone at Victor Valley Transit Authority works very hard to run things smoothly and professionally.

Caller left message stating Receptionist, **Lacie Ausman**, was exceptionally helpful and a wonderful person both over the telephone and in person as well.

Direct Access passenger wants to give ‘KUDOS’ to Dispatcher, **Terron Noel**, for being so friendly and nice.

Margie Cox, Direct Access dispatcher, received a compliment for being so wonderful and exceedingly professional.

LIFT DEPLOYMENT REPORT
FY 14-15

Route #	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	YTD TOTAL
18/18A	11	4	6	7	9	17	3	1					63
101	6	10	3	4	10	11	8	10					72
20	2	0	3	3	0	0	1	0					9
21	2	11	3	7	1	4	6	1					35
22	14	4	7	7	11	8	12	26					89
23	2	4	6	5	2	4	2	8					35
31	177	162	154	152	112	152	166	130					1210
32	80	107	140	126	93	97	38	82					793
33	17	14	12	17	30	33	24	27					179
40	9	12	8	23	8	22	8	8					96
41	200	178	172	175	106	127	146	147					1290
43	96	100	119	142	120	117	171	141					1106
44	89	95	24	88	37	33	47	83					581
45	251	148	21	226	144	180	211	243					1407
46	31	24	42	46	47	47	19	19					273
47	7	5	18	17	23	15	11	12					105
48	15	18	6	14	9	6	3	14					87
51	104	111	103	109	110	81	86	100					813
52	137	90	122	112	91	131	94	60					811
53	54	42	30	47	41	23	51	20					284
54	16	7	19	12	11	9	12	13					98
56	22	32	38	15	32	32	28	80					240
TOTAL, CURRENT	1334	1178	1087	1402	1029	1116	1149	1174	0	0	0	0	9489
TOTAL, LAST YEAR	1097	1201	1123	1100	828	798	1131	1108					8981

There were 0 wheel chair pass ups in February 2015.

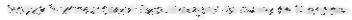
Prepared by: Debi Lorrach

BIKE RACK REPORT
FY 14-15

Route #	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	YTD TOTAL
15/18A	17	83	48	105	110	63	70	54					614
161	22	27	32	36	34	40	22	16					263
20	5	10	12	14	11	10	13	7					85
21	52	71	64	39	79	71	80	71					506
22	106	117	106	111	112	93	77	74					786
22	54	59	55	52	56	54	13	28					360
31	325	312	277	331	228	310	216	180					2051
32	322	130	209	209	190	252	179	151					1893
34	36	21	31	77	98	34	95	87					388
40	68	64	40	71	57	64	60	75					501
41	540	685	684	571	428	488	471	550					4147
43	406	482	422	401	400	348	255	308					3309
44	240	225	189	240	161	214	282	213					1720
46	324	478	111	423	407	224	454	377					2402
48	60	40	24	70	77	30	48	23					405
49	72	59	48	15	38	31	21	31					305
49	119	162	125	222	140	154	108	173					1260
51	185	112	102	104	20	32	167	60					658
52	327	327	280	407	317	300	323	230					2631
53	311	318	200	342	155	160	140	175					1860
54	51	66	30	82	77	74	102	70					592
55	36	122	70	74	117	110	105	39					607
TOTAL CURRENT	3,711	4,029	3,568	3,972	3,282	3,231	3,358	3,192	0	0	0	0	28,288
TOTAL LAST YEAR	2,889	3,075	1,038	4,318	3,341	3,080	3,212	2,945					27,873

There were no pass-ups in the month February, 2015.

Prepared By: Debi Lorrain



For the Month of FEBRUARY 2015

61



Vehicle Communications and Dispatch is a service by Transdev

ADA PARATRANSIT ON TIME PERFORMANCE

Feb-15

Rides Sampled	More Than 10 Minutes Before	More Than 30 Minutes After	TOTAL	% On Time
11952	0	487	11465	99.96%

FIXED ROUTE ON TIME PERFORMANCE

Feb-15

Rides Sampled	Early	>5 Late	TOTAL	% On Time
989	0	9	980	99.99%

COUNTY ROUTE ON TIME PERFORMANCE

Feb-15

Rides Sampled	Early	>5 Late	TOTAL	% On Time
26	0	0	29	100.00%

BARSTOW ROUTE 15 ON TIME PERFORMANCE

Feb-15

Rides Sampled	Early	>5 Late	TOTAL	% On Time
1425	0	195	1230	84.15%

FT. IRWIN ROUTE ON TIME PERFORMANCE

Feb-15

Rides Sampled	Early	>5 Late	TOTAL	% On Time
2900	0	81	2819	97.13%

February 2015
Miles between road calls

	Total Miles	Road Calls	Miles Between Road Calls
Demand Response	73,584	2	36,792
Commuter Bus	20,793	1	20,793
Motor Bus	187,021	40	4,676
Total System	281,398	43	62,261

VICTOR VALLEY TRANSIT

Policy Year Summary

Print Date: 02/27/2015

Page 1

Policy Year	Claim Count			Reserves			Payments			Total Incurred		
Code	Open	Closed	Total	Indemnity	Expenses	Total	Indemnity	Expenses	Total	Indemnity	Expenses	Total
FY1998	0	7	7	0	0	0	9,207	21,571	30,778	9,207	21,571	30,778
FY1999	0	3	3	0	0	0	0	0	0	0	0	0
FY2000	0	3	3	0	0	0	965	0	965	965	0	965
FY2001	0	4	4	0	0	0	0	0	0	0	0	0
FY2001NC	0	1	1	0	0	0	0	0	0	0	0	0
FY2002	0	7	7	0	0	0	0	0	0	0	0	0
FY2003	0	1	1	0	0	0	0	0	0	0	0	0
FY2004	0	3	3	0	0	0	0	0	0	0	0	0
FY2005	0	2	2	0	0	0	0	0	0	0	0	0
FY2006	0	3	3	0	0	0	0	0	0	0	0	0
FY2007	0	3	3	0	0	0	0	0	0	0	0	0
FY2008	0	2	2	0	0	0	0	0	0	0	0	0
FY2009	0	1	1	0	0	0	0	0	0	0	0	0
FY2010	0	1	1	0	0	0	0	0	0	0	0	0
FY2012	1	1	2	0	0	0	0	0	0	0	0	0
FY2013	1	2	3	0	0	0	0	0	0	0	0	0
FY2014	5	0	5	0	21,362	21,362	0	3,637	3,637	0	25,000	25,000
FY2015	1	0	1	0	0	0	0	0	0	0	0	0
Totals:	8	44	52	0	21,362	21,362	10,172	25,208	35,380	10,172	46,571	56,743

**Veteran's Pass Usage
2015**

Month	Total Passengers	Total Veteran's*	Used Veteran's 1 Day County (TTP 1)	Issued Veteran's 1 Day (TTP 33)	Cash Veteran's Regular (TTP 36)	Used Veteran's 31 Day Regular (TTP 41)	Used Veteran's 31 Day County (TTP 47)
January	163,306	46	-	-	3	43	-
February	167,051	23	-	1	5	17	-
March	-	-					
April	-	-					
May	-	-					
June	-	-					
July	-	-					
August	-	-					
September	-	-					
October	-	-					
November	-	-					
December	-	-					
Year Total -	330,357	69					

BARSTOW AREA TRANSIT

SUMMARY

The attached Performance Reports are presented to the Board of Directors and Barstow City Council to provide an overview of the transit system's costs and performance.

- VVTA invoice for February services.
- Lift Deployment and Bike Rack Use Logs.
- ADA Denial Report.

RECOMMENDED ACTION

Information items only.

PRESENTED BY Kevin Kane, Executive Director	FISCAL IMPACT N/A	MEETING DATE April 20, 2015	
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Transdev

Transportation Services
1612 State St.
Barstow Ca. 92311

INVOICE NO. "000022815-INS-02

DATE 3/9/15

BILL TO Victor Valley Transit Authority
17150 Smoke Tree St.
Hesperia, Calif 92345

CONTRACT NAME:
Victor Valley

Attention: Mr. Kevin Kane
Executive Director

MONTH February BILLING PERIOD 2/1/15 to 2/28/15

	February 15 Budgeted HOURS	February 15 ACTUAL HOURS	February 15 Budgeted REVENUE	February 15 ACTUAL REVENUE	February 15 Variance (+ or -)
Fixed Route	1320.08	1320.00	\$73,528.46	\$73,524.00	(\$4.46)
County	290.00	303.00	\$16,153.00	\$16,877.10	\$724.10
DAR	738.92	783.00	\$41,157.84	\$43,613.10	\$2,455.26
SUBTOTALS	2,349.00	2,406.00	\$130,839.30	\$134,014.20	\$3,174.90

TOTAL INVOICE INCLUDING V \$134,014.20

Please REMIT TO:
Transdev
17150 Smoke Tree St.
Hesperia, Ca. 92345

Manager's Signature and Business Phone

BIKE RACK
FY 14-15

Route #	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	YTD TOTAL
1				45	78	26	27	16					192
2				5	40	8	9	9					71
3				18	54	67	41	28					208
4				0	1	3	9	11					24
5				2	8	3	14	10					35
TOTAL, CURRENT			0	70	179	107	100	74	0	0	0	0	530
TOTAL, LAST YEAR													0

There were 0 bicycle pass ups in February 2015.

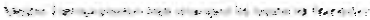
Prepared by: Debi Lorrach

LIFT DEPLOYMENT REPORT
FY 14-15

Route #	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	YTD TOTAL
1				179	78	86	59	80					492
2				52	39	47	52	28					218
3				55	49	45	42	26					217
4				2	2	1	4	5					14
5				10	22	14	22	58					126
TOTAL, CURRENT			0	298	190	193	209	177	0	0	0	0	1067
TOTAL, LAST YEAR													0

There were 0 wheel chair pass ups in February, 2015.

Prepared by: Debi Lorrach



For the Month of February 2015

[illegible]

**DISCLOSURE
POTENTIAL
CONFLICTS OF
INTEREST ISSUES**

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VICTOR VALLEY TRANSIT AUTHORITY

*representing the communities of Apple Valley, Adelanto, Hesperia,
Victorville and San Bernardino County*

MEMORANDUM

Date: April 20, 2015

To: Victor Valley Transit Board of Directors

From: Victor Valley Transit Executive Director

Subject: Disclosure(s) regarding recommendations for action by the VVTA Board of Directors.

Staff hereby provides the Victor Valley Transit Board of Directors with a listing of principals and subcontractors associated with action items on the agenda for the Board meeting on April 20, 2015.

Agenda Item No.	Contract No.	Principals and Agents	Subcontractors
		George Mitchell SecureTech PO Box 2809 Blue Jay, CA 92317	NA
		Stacey Plaziak Apple Valley Communications 21845 US Hwy 18 Apple Valley, CA 92307	NA
		Jerry Pederson A-Z Bus Sales 1900 S. Riverside Ave. Colton, CA 92324	NA
		Pat O'Donnell REI (Radio Engineering Inc.) 6534 S. Street Omaha, NE 68117	NA
		Richard (last name not known) RF Security 12336 Dandelion Way Victorville, CA 92392	NA

The foregoing information has no financial impact on the Agency and is provided relative to potential conflicts of interests, which may precipitate member abstentions under California Government Code 84308.



VICTOR VALLEY TRANSIT AUTHORITY

representing the communities of Apple Valley, Adelanto, Hesperia,
Victorville and San Bernardino County

Conflict of Interest Form

Purpose: This form is provided to assist members of the VVTA Board of Directors in meeting requirements of Government Code Section 84308 and 87100 in documenting conflict of interest as related to VVTA Board/Committee agenda items.

Instructions: Under certain circumstances, VVTA Board of Directors may be required to disclose and disqualify themselves from participating in, influencing, or voting on an agenda item due to personal income, real property interests, investments, business positions, or receipt of campaign contributions. If applicable, Board members must personally state the following information, for entry into the public record, prior to consideration of the involved agenda item(s) and turn in the completed form to the Clerk of the Board prior to leaving the meeting.

I. Board Member Information

Board Member Name	City/County Name	Meeting Date

II. Campaign Contributions

1. I have a disqualifying campaign of over \$250 from _____
(Name of Company and/or individual)
and therefore I am abstaining from participation on Agenda Item _____ Subject: _____
2. I have a disqualifying campaign of over \$250 from _____
(Name of Company and/or individual)
and therefore I am abstaining from participation on Agenda item _____ Subject: _____
3. I have a disqualifying campaign of over \$250 from _____
(Name of Company and/or individual)
and therefore I am abstaining from participation on Agenda item _____ Subject: _____
4. I have a disqualifying campaign of over \$250 from _____
(Name of Company and/or individual)
and therefore I am abstaining from participation on Agenda item _____ Subject: _____

III. Financial Interest

1. I have a financial interest of _____, from/in _____
(State income, real property interest, or business position) (Identify company or property location)
and therefore I am abstaining from participation on Agenda Item _____ Subject: _____
2. I have a financial interest of _____, from/in _____
(State income, real property interest, or business position) (Identify company or property location)
and therefore I am abstaining from participation on Agenda Item _____ Subject: _____

IV. Signature

Board Member Signature: _____ Date: _____

Please remember you must state the information into the public record prior to consideration of the involved agenda item(s) and turn in the complete form to the Recording **Secretary** prior to leaving the meeting.

**AGENDA ITEM
FIVE**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Award Contract for Request for Quotes for the Purchase and Installation of On-board Security Monitors to Secure Tech.

SUMMARY STATEMENT

In January of 2015 VVTA's administrative staff released an RFQ to obtain quotes to equip the entire fixed route fleet with security monitors. The RFQ specified pricing for the equipment as well as related installation for approximately 63 vehicles. In February, a "job walk" was held and was attended by several interested vendors. Five (5) proposals were received and deemed to be suitable for consideration. Following a review of the proposals to ensure they were responsive and reasonable, staff feels that the lowest cost proposal received by the vendor Secure Tech meets the criteria.

These security monitors will be mounted at the front of each vehicle so that passengers will see themselves on camera as they board the vehicle, thereby raising an awareness that their actions and activities are captured on camera. Staff feels this will improve and increase VVTA's ability to identify, resolve and deter critical incidents that threaten the safety and security of the general public, passengers, employees, and VVTA facilities and equipment.

The project funding is previously budgeted Prop 1B CTAF funds. These funds are restricted to certain eligible security projects and is a small annual apportionment to VVTA of \$18,692. VVTA has in reserve approximately three years of this programmed funding and needs to expend the oldest funding as soon as possible.

RECOMMENDED ACTION

Award Contract for Request for Quotes for the Purchase and Installation of On-board Security Monitors to Secure Tech.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Nancie Goff, Deputy Director	\$33,750 Prop 1B CTAF	April 20, 2015	5

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**AGENDA ITEM
SIX**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Review and Approve A Revised Version of the Agreement Between VVTA and Transdev for the Operation of the Driver Training Program.

SUMMARY STATEMENT

In January of 2014, the VVTA Board of Directors approved an agreement between VVTA and Transdev that was made to establish a driver training program for VVTA's nonprofit and human service agency partners. The goal of this program is to empower non-profits as well as social and human service agencies to provide transportation services for needy individuals including the elderly and disabled. Trips provided by these organizations will reduce a similar number of ADA trips provided by VVTA and thereby reduce ever-growing ADA operating expenses.

Staff has determined that the scope of work developed to operate the driver training program created a cardinal change to the master contract and therefore required the establishment of a separate agreement between VVTA and Transdev in relation to the program. No significant changes to the original scope of work or budget were included in the revised agreement between VVTA and Transdev. The new agreement also includes all of the pertinent federal clauses necessitated by the federal funds being expended to operate the program. Since the Board has already approved the previous agreement and budget for the driver training program, VVTA administrative staff request that the Board simply review the new version of the agreement.

RECOMMENDED ACTION

Approve A Revised Version of the Agreement Between VVTA and Transdev for the Operation of the Driver Training Program.

PRESENTED BY
Aaron Moore,
Mobility Manager

FISCAL IMPACT
No Net Impact FY
15 Budget

MEETING DATE
April 20, 2015

ITEM NUMBER
6

- J. VVTA: The term "VVTA" means VVTA, a local mass transportation provider created under a joint powers agreement pursuant to California State law with its principal place of business in Hesperia, California.
- K. Key Personnel: The term "Key Personnel" means the Contractor's General Manager, Assistant General Manager and/or Operations Manager, Maintenance Manager, and Safety Manager and Training Manager.
- L. Party or Parties: The term "Party" or "Parties" means VVTA and the Contractor.
- M. VMS: The term "VMS" means the Vehicle and Facility Maintenance Management System provided by VVTA and used by the Contractor to record and monitor maintenance performed on Revenue and Non-Revenue Vehicles, vehicle warranty repair information, parts inventory and utilization, maintenance activities at the Facility, and other information as specified in this Agreement. The system currently used by VVTA's contractor is Ron Turley Associates (RTA).
- N. Vehicle Hour: The term "Vehicle Hour" means the total time a revenue vehicle is in service, beginning with its departure from the Facility and ending upon its return to the Facility. The term includes the time a vehicle is in revenue service as well as deadhead time, but does not include operation within the Facility, use during training, time for refueling, or the transporting of a spare vehicle to replace a vehicle that is out of service.
- O. Work: The term "Work" means all the services and responsibilities to be performed by the Contractor under this Agreement as specified, stated, or implied in this Agreement.

10. SCOPE OF WORK

- A. General: The Contractor shall provide services to eligible non-profit, human service and social service agencies, which have a cooperative agreement with VVTA, through the development of a Driver Training Program. The Contractor agrees to provide the necessary training to the eligible (as determined by VVTA) non-profit and human service agencies staff members or volunteers at a rate of \$5,500 per individual trained. In the interest of providing this service, the Contractor agrees to perform the work outlined in the scope of work below:
- 1) The Contractor agrees to assist VVTA with the development of a Driver Training Program for non-profit organizations, social service agencies and human service agencies by performing the following duties:
 - 2) The provision of training and testing for all eligible non-profit employees, to the effect that they can receive a Class B License with a Passenger Endorsement.
 - 3) The refurbishment and preparation of retired VVTA vehicles for receipt by eligible non-profit, social service or human service agencies.

- 4) Assisting the Mobility Manager of VVTA with record keeping and invoicing in relation to the provision of driver training to the staff of eligible non-profit, social service or human service agencies.
- 5) Assisting eligible non-profit, social service or human service agencies with the routine inspections of their agency vehicles by the California Highway Patrol.
- 6) Assisting eligible non-profit, social service or human service agencies with the development of necessary policies and procedures relating to the use of a cutaway vehicle, including the development of emergency policies and procedures.
- 7) Veolia employees will seek and receive prior approval from the Mobility Manager, Deputy Director or Executive Director of VVTA for all work done in accordance with the Driver Training.

B. Performance Requirements: The Contractor shall be required at all times during the term of this Agreement to perform all services diligently, carefully, and in a professional manner; to have and maintain all required authority, licenses, professional ability, skills, personnel, and capacity to perform the Contractor's obligations under this Agreement; to furnish all and sufficient labor, supervision, machinery, equipment, material, and supplies necessary therefore (other than equipment supplied by VVTA), as required under this Agreement; and to comply with all terms and conditions of this Agreement and the other Contract Documents. The Contractor shall be responsible for the operation and maintenance of all Revenue and Non-Revenue Vehicles, plus spares, and for all other labor, equipment, insurance, supplies, storage, and facilities required to operate services under this Agreement, other than marketing, schedules and fare media. The Contractor shall conduct all work in the Contractor's own name and as an independent contractor and not in the name of, or as an agent for, VVTA.

C. Compliance with VVTA Policies: In providing services under this Agreement, the Contractor shall comply with the VVTA Vehicle Condition Policy, the VVTA Uniform Policy, and the Drug and Alcohol Testing Policy in Attachment E.

11. ALLOCATION OF RESPONSIBILITIES

A. Contractor Duties:

- 1) The Contractor shall coordinate, manage, and control all activities necessary to perform the Work and carry out its responsibilities under this Agreement, which include, but are not limited to, the following: The provision of training and testing for all eligible non-profit employees, to the effect that they can receive a Class B License with a Passenger Endorsement; the refurbishment and preparation of retired VVTA vehicles for receipt by eligible non-profit, social service or human service agencies; assisting the Mobility Manager of VVTA with record keeping and invoicing in relation to the provision of driver training to the staff of eligible non-profit, social service or

IN WITNESS WHEREOF, VVTA and the CONTRACTOR have each caused this Contract to be subscribed by its respective duly authorized officers on its respective behalf.

VICTOR VALLEY TRANSIT AUTHORITY	CONTRACTOR AUTHORIZATION
By:	Firm: Transdev
Kevin Kane, Executive Director (or designee)	By:
Approved as to Form:	
Carol Greene, VVTA General Counsel	Title:

**AGENDA ITEM
SEVEN**

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Approve the Amended Joint Powers Agreement and direct the Executive Director to forward the Amended Joint Powers Agreement to all Member Entities for adoption.

SUMMARY STATEMENT

This item will approve the Amended Joint Powers Agreement that has been approved and recommended by the Ad Hoc Committee created by the Board.

VVTA Board took action at the January 20, 2015 meeting to create an Ad Hoc Committee to review the current Joint Powers Agreement (hereinafter JPA) to address issues arising from the merger of Barstow Area Transit with VVTA and to update the JPA where necessary. The Committee met on February 25, 2015 and again on March 25, 2015 and approved the following proposed JPA amendment. The amended JPA incorporates the prior amendments that have been approved by all Member Entities and adds the City of Barstow and the County of San Bernardino, Third District as members of VVTA. Other changes were made to address issues associated with the merger and to coordinate with prior Board actions. All of the proposed changes are indicated on the red line copy of the JPA following this summary.

Once the VVTA Board approves the JPA amendment, it will be sent to all Member Entities for adoption. It must be approved by all Member Entities in order to take effect.

RECOMMENDED ACTION

Approve the Amended Joint Powers Agreement and direct the Executive Director to forward the Amended Joint Powers Agreement to all Member Entities for adoption.

PRESENTED BY
Kevin Kane,
Executive Director

FISCAL IMPACT
As stated in the
JPA

MEETING DATE
April 20, 2015

ITEM NUMBER
7

JOINT POWERS AGREEMENT BETWEEN THE

COUNTY OF SAN BERNARDINO AND THE CITIES OF
VICTORVILLE, ADELANTO ~~AND~~, HESPERIA, ~~AND~~, TOWN OF APPLE VALLEY AND
BARSTOW CREATING THE VICTOR VALLEY TRANSIT AUTHORITY

THIS AGREEMENT, dated for convenience on the ~~First~~^{fifteenth} day of July, 2015~~02~~, by and between the COUNTY OF SAN BERNARDINO and the Cities of Victorville, Adelanto, ~~Hesperia~~ and Barstow~~Hesperia~~ and Town of Apple Valley, all of which are bodies politic in the STATE OF CALIFORNIA.

WITNESSETH:

WHEREAS, the County of San Bernardino (hereinafter sometimes referred to as "County") and the Cities of Victorville, Adelanto ~~and~~, Hesperia and Barstow and Town of Apple Valley (hereinafter sometimes referred to as "Cities") have a mutual interest in deciding upon and implementing a public transit system to serve the High Desert Region~~Victor Valley~~ and to provide connecting service to other areas upon agreement; and

WHEREAS, certain transit systems now serve the Victor Valley, utilizing either the County or the Cities as operators; and

WHEREAS, the parties to this agreement now wish to better coordinate transit efforts by creating a single umbrella agency which will provide transit services as requested by the parties and will serve the transit needs of the High Desert Region~~Victor Valley~~ and other areas upon agreement;

WHEREAS, the parties originally entered into this agreement in 1974, and the agreement has been amended in 1989, ~~and~~ 1998, 2002, 2006 and 2010 and the parties desire to set forth herein at length the entire agreement between the parties for the creation of a public entity under the Joint Exercise of Power Act to replace the prior agreement for Victor Valley Transit Authority.

NOW THEREFORE, the County and Cities above mentioned, for and in consideration of the mutual promises and agreements herein contained, do agree as follows:

SECTION 1. Purpose.

Each party to this agreement has the power to own, maintain and operate a public transportation system. Under authority of Article 1, Chapter 5, Division 7, Title 1 of the Government Code of the State of California commencing with Section 6500, the parties desire, by joint exercise of their common power, to create and constitute a new public transportation entity separate and distinct from each of the parties to be known as "Victor Valley Transit Authority". This new entity will serve as a unifying umbrella agency to coordinate service desires of the parties and to provide such service either

directly or through subcontract with other operators. It is anticipated that the expertise, efficiencies, and economies resulting from the joint effort and the utilization of available assistance programs will lend impetus to the new transit entity in developing improved public transportation service throughout the High Desert Region~~Victor Valley~~.

SECTION 2. Term.

This agreement shall become effective as of the date written above and shall continue in full force and effect until terminated by all parties. Any party may withdraw from the agreement as provided in Section 13.

SECTION 3. Authority.

A. Creation of Authority.

Pursuant to Section 6503.5 of the Government Code, there is hereby created a public entity to be known as "Victor Valley Transit Authority", hereinafter referred to as "VVTA", and said Authority shall be a public entity separate and apart from the Cities and County which are a part of this agreement.

B. Governing Board.

The Authority shall be administered by a governing board of sevenfive (75) members, each serving in their individual capacities as members of the governing board. One (1) Board member and one (1) alternate from each city council shall be appointed by each of the Cities. Each city-elected official or his/her alternate shall serve at the pleasure of the appointing body and until their respective successor is appointed and qualified. One (1) member shall consist of the Supervisor or his/her designee representing the First District of San Bernardino County. ~~The County-elected official on the governing board shall serve as long as he/she holds office as First District Supervisor. One (1) member shall consist of the Supervisor or his/her designee representing the Third District of the San Bernardino County. The County-elected officials on the governing board shall serve as long as they hold office as the First or Third District Supervisor~~ Such governing board shall be called the "Board of Directors of the Victor Valley Transit Authority." All voting power shall reside in the Board.

C. Meetings of Governing Board.

(1) Regular meetings.

The Board of the Authority shall provide for its regular meetings; provided, however, that it shall hold at least one (1) regular meeting each year. The date, hour and place shall be fixed by the Board or the Chair of the Board.

(1.1) In the event that neither a board member nor an alternate is available for a scheduled meeting, a substitute may be appointed by the jurisdiction by providing a letter of documentation from a representative with signatory power prior to convening the meeting.

(2) Ralph M. Brown Act.

All meetings of the Board of the Authority, including without limitation regular, adjourned regular, and special meetings, shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with Section 54950 of Government Code).

(3) Minutes.

The secretary of the Authority shall cause to be kept minutes of the regular, adjourned regular, and special meetings of the Board and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each member of the Board and to the Cities and County.

(4) Quorum.

A majority of the Board of the Authority shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn from time to time; provided that the affirmative vote of at least four (4) members of the governing board shall be required for the approval of any matter as to which action of the Board is required.

D. Officers.

The Board shall select a Chairman, a vice eChairman, a secretary, and other necessary officials. The Board shall determine the terms of office for each officer of the VVTA. The secretary need not be a member of the Board. The Executive Director of VVTA shall act as the Treasurer. The Finance/Accounting Manager of VVTA shall act as the ~~and Auditor-Comptroller of the Authority shall be the Finance Director of one of the Cities or County as designated by the Board. S/he~~ The Executive Director and the Finance/Accounting Manager, acting as Treasurer and Auditor-Controller, shall be depositary and have custody of all money of the Authority from whatever sources and shall draw all warrants to pay demands against the Authority approved by the Board. The Attorney for the Authority shall be the County Counsel or the City Attorney of any of the member jurisdictions or a private attorney as designated by the Board. The public officers or persons who have charge of, handle or have access to any property of the Authority shall file an official bond in an amount determined by the Governing Board.

E. Functions.

The governing board of the authority shall perform the following functions:

- 1) Adopt the budget;
- 2) Appoint the Executive Director employees;
- 3) Establish policy;

- 4) Adopt rules and regulations for the conduct of business; and
- 5) Perform such other functions as are required to accomplish the purpose of this Agreement.

SECTION 4. Powers.

The Authority shall have the powers common to the Cities and County to own, maintain and operate a public transportation system; and, in the exercise of the powers under this Agreement, VVTA is authorized in its own name to:

- A) Employ agents and employees;
- B) Make and enter into contracts;
- C) Acquire, convey, construct, manage, maintain or operate any buildings, works or improvements;
- D) Acquire and convey real and personal property;
- E) Incur debts, liabilities and obligations, provided however, the debts, liabilities and obligations incurred by VVTA shall not be, nor shall they be deemed to be debts, liabilities and obligations of any party;
- F) Apply for and Accept contributions, grants or loans from any public agency, or the United States or any department, instrumentality or agency thereof, for the purpose of financing the planning, acquisition, construction, maintenance or operation of transit facilities;
- G) Invest money in the treasury that is not needed for immediate necessities, as the Board determines advisable, in the same manner and upon the same conditions as other local entities in accordance with the California Government Code;
- H) Sue and be sued;
- I) Claim Local Transportation Funds for public and specialized transportation services on behalf of member agencies as authorized by the governing board; and
- J) Perform all other acts reasonable and necessary to carry out the purpose of this Agreement.

Such powers are subject to the restrictions upon the manner of exercising such powers as are imposed upon the County of San Bernardino.

VVTA shall in all instances before directly providing transportation service first afford the opportunity to its member agencies to operate their own transit service under contract or Memorandum of Understanding. The method of operation, level of service and financial participation shall be set forth in the most recently adopted Transit Operating and Capital Plan. Such Plan shall be adopted by the Board.

SECTION 5. Parties' Liability

Each party to this agreement, whether individually or collectively, does not assume, nor shall a party be deemed to assume liability for:

- a) Any act of VVTA or for any act of VVTA's agents or employees;
- b) The payment of wages, benefits or other compensation to officers, agents or employees of VVTA; or
- c) The payment of workers' compensation or indemnity to agents or employees of VVTA for injury or illness arising out of the performance of this agreement.

SECTION 6. Financing - Fiscal Year.

A) Fiscal Year.

For the purposes of this agreement, the term "fiscal year" shall mean the twelve (12) month period from July 1st to, and including, the following June 30th.

B) Annual Budget and Capital Improvement Program.

The Board shall hold a public hearing, adopt an annual budget and consider a transit capital program. The adoption of the annual budget shall require a five-sevenths~~four-fifths~~ vote of the Board. Copies of the proposed annual budget shall be submitted to the governing bodies of the parties for comment and review at least thirty (30) days prior to the date scheduled for the public hearing and final adoption by the Board.

C) Annual Financial Support.

At the time of preparing VVTA annual proposed operating budget and proposed capital expenditure budget, the Board shall adopt an annual operating and capital budget required by VVTA for the ensuing fiscal year.

D) The support required for the annual portion of the operating budget shall be equitably apportioned among the parties using a subsidy funding methodology based on route mileage in each jurisdiction as a percentage of all route mileage, exclusive of ADA and County portions of the operating budget.

E) The support required for the annual ADA operating budget shall be equitably apportioned among the parties using a subsidy funding methodology based on the percentage of total trip origins (pick-up locations) by jurisdiction determined by data from the calendar year preceding the budget year.

F) The support required for the capital expenditure budget shall be equitably apportioned among the parties hereto by the Board after consideration of:

- (i) Funds available from Federal grants and other sources;
- (ii) Transportation service requirements for capital expenditure for replacement and general system use; and
- (iii) Special capital costs required for equipment and facilities to provide additional or increased service within any area served by the VVTA.
- (iv) Such other factors as the Board may deem appropriate.

G) The support required for the annual Administrative budget and other costs incurred by VVTA that are not directly attributable to the cost of transportation services provided within each party's jurisdiction shall be equ~~ally~~^{itably} apportioned among the seven Board member jurisdictions.~~parties using the following subsidy funding methodology and schedule:~~

~~Fiscal Year 2002/03: 26% each to the Cities of Victorville and Hesperia, and the Town of Apple Valley and 11% each to the City of Adelanto and the County;~~

~~Fiscal Year 2003/04: 24% each to the Cities of Victorville and Hesperia, and the Town of Apple Valley and 14% each to the City of Adelanto and the County;~~

~~Fiscal Year 2004/05: 22% each to the Cities of Victorville and Hesperia, and the Town of Apple Valley and 17% each to the City of Adelanto and the County.~~

~~During the budget deliberations for Fiscal Year 2005/06, and prior to the end of Fiscal Year 2004/05, the Board shall review the subsidy funding methodology provided in this subpart and determine whether to maintain or modify the methodology.~~ Any modification to the subsidy funding methodology shall require an amendment to this Agreement.

SECTION 7. Provision of Transit Service.

VVTA exercises the common power of the parties by providing and maintaining a public transportation service connecting, as well as within the corporate limits of the parties and the unincorporated areas served. The VVTA shall, to the extent feasible and within policy parameters provided for transit services, provide a standardized system of fares and a uniform system of transfers, provided, however, that changes in fares and changes in routes shall be established only following a public hearing on the proposed change, with detailed notice and exhibit to the governing bodies of the parties at least thirty (30) days prior to the proposed change.

SECTION 8. Employees.

Should any party request that VVTA assume operation of transportation services previously operated by said party, and the Board approves such assumption of operation, then VVTA shall consider or require a transportation contractor to consider employment of public transportation service employees of said party.

SECTION 9. By-Laws, Rules and Amendments Thereto.

The Board of the Authority shall adopt such by-laws as deemed necessary and may from time to time adopt such rules and regulations for the conduct of its meetings and affairs as may be required. This agreement may be amended at any time by the written consent of all parties to it. Any by-laws, rules and regulations adopted by the Board may be amended at any time by a majority vote of the Board.

SECTION 10. Treasurer.

The Treasurer of the Authority shall:

- A) Receive and receipt for all money of VVTA and place it in the treasury so designated to the credit of VVTA;
- B) Be responsible upon his/her official bond for the safekeeping and disbursement of all VVTA money held by him/her;
- C) Disburse, when due, funds received by him/her, all sums payable on outstanding VVTA bonds and coupons;
- D) Pay any other sums due from VVTA from the entity's or any portion thereof, upon warrants of the VVTA controller designated herein;
- E) ~~Verify and report in writing to VVTA and to the legislative bodies of the parties, within fifteen (15) calendar days following the first day of each quarter, the amount of VVTA money held, the amount of VVTA receipts and the amount paid out on VVTA's behalf during the preceding quarter.~~Provide monthly reports of revenue and expenses and performance factors, as well as a mid-year budget review to the Board each February.
- F) Invest funds in accordance with Section 4(g) of this Agreement.

SECTION 11. Controller.

The Controller of the Authority shall:

- A) Issue checks to pay demands against VVTA which have been approved by the ~~Executive Director~~General Manager or other person designated by the Board;
- B) Be responsible on his/her official bond for his/her approval of disbursement of VVTA money;

- C) Keep and maintain records and books of accounts on the basis of the uniform classification of accounts adopted by the State Controller. The books of accounts shall include records of assets, liabilities and of contributions made by each party; and
- D) Cause to be made an annual audit of the accounts and records of VVTA as prescribed in California Government Code Sections 6505 and 26909.

SECTION 12. Executive Director~~General Manager~~ - Appointment and Duties.

The Board may select and hire/employ an Executive Director~~General Manager~~ for the Authority. The duties and responsibilities of said Executive Director~~General Manager~~ shall be to carry out the policies and directives of the Board. In addition, he/she shall perform the duties and carry out the other responsibilities in furtherance of the purpose of this agreement as he/she is directed by the Board. The Executive Director~~General Manager~~ shall serve at the pleasure of the Board.

SECTION 13. Termination - Withdrawal of Party.

A party may withdraw from this agreement as of the first day of July of any year following six months' notice to the other parties by resolution of intent to withdraw adopted by the legislative body of the party; provided, however, that VVTA assets directly attributable to the accumulated capital contribution of the withdrawing party shall remain with the system for use by VVTA without compensation to the withdrawing party, until the termination of this agreement and the distribution of assets to all parties in winding up; and provided further that the withdrawing party shall remain liable for and shall pay its proportional share of any indebtedness incurred while the withdrawing party is a party. Any party newly joining VVTA will not be subject to forfeiture of contributed assets upon termination for a period of two years. During the first two years of membership, a party will maintain title to the contributed assets, which shall be used and maintained by VVTA in accordance with industry standards and applicable regulations. If a new party decides to withdraw during the first two years of membership, it may withdraw from VVTA with six months notice. The contributed assets of the withdrawing party will be returned to the party in an "As-Is" condition, without further liability on the part of VVTA.

SECTION 14. Winding Up.

If this agreement is terminated, all property and equipment owned by VVTA shall be distributed to the parties. Distribution to each party shall be made in the same proportion as that reflected in the parties' accumulated capital contribution accounts as shown in the Controller's books of account. Cash may be distributed in lieu of property or equipment.

If the parties cannot agree as to the valuation of the property or to the manner of its distribution, the distribution or valuation shall be made by a neutral person appointed by the Board.

This agreement shall not terminate until all property has been distributed in accordance with this provision; and the winding up and property distribution hereunder shall be affected in the manner calculated to cause the least disruption of existing public transportation service.

SECTION 15. Additional Parties.

Existing or newly formed municipalities and counties may be added to this agreement upon such terms and conditions as may be imposed by the Board and upon such entity executing this Joint Powers Agreement.

SECTION 16. Amendments.

This agreement may be amended by written amendment unanimously approved by the parties, except that parties may be added in accordance with the provisions of Section 15.

SECTION 17. Successors.

This agreement shall be binding upon and shall inure to the benefit of the successors of the parties.

SECTION 18. Severability.

Should any part, term, portion or provision of this agreement be finally decided to be in conflict with any law of the United States or of the State of California, or otherwise unenforceable or ineffectual, the validity of the remaining parts, terms, portions or provisions shall be deemed severable and shall not be affected thereby, provided such remaining portions or provisions can be construed in substance to constitute the agreement which the parties intended to enter in the first instance.

SECTION 19. Termination of Prior Agreement.

Upon this agreement becoming effective, the prior agreement creating the Victor Valley Transit Service Authority and all previous amendments shall become null and void and superseded by this agreement.

SECTION 20. Multiple Counterparts

This Agreement is executed in multiple counterparts, any of which shall be deemed an original for any purpose.

IN

WITNESS WHEREOF, the parties hereto have caused this agreement to be executed and attested to by their proper officers thereunto duly authorized, and their official seals to be hereto affixed, as of the day and year first above written.
IN WITNESS THEREOF, the parties executed this agreement.

THE CITY OF VICTORVILLE

ATTEST:

By:

By:

Mayor, City of Victorville

City Clerk, City of Victorville

THE CITY OF ADELANTO

ATTEST:

By:

By:

Mayor, City of Adelanto

City Clerk, City of Adelanto

THE CITY OF HESPERIA

ATTEST:

By:

By:

Mayor, City of Hesperia

City Clerk, City of Hesperia

THE TOWN OF APPLE VALLEY

ATTEST:

By:

By:

Mayor, Town of Apple Valley

Town Clerk, Town of Apple Valley

THE CITY OF BARSTOW

ATTEST:

By:

By:

Mayor, City of Barstow

City Clerk, City of Barstow

COUNTY OF SAN BERNARDINO:

By _____
~~Fred Aguiar~~ James Ramos, Chairman
Board of Supervisors

Date _____

SIGNED AND CERTIFIED THAT
A COPY OF THIS DOCUMENT
HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

LAURA WELCH ~~J. RENEE BASTIAN~~, Clerk of the
Board of Supervisors

By _____
Deputy

Date _____

APPROVED AS TO LEGAL FORM:

JEAN RENE BASLE ~~ALAN K. MARKS~~, County Counsel
San Bernardino County, California

By _____
Deputy

Date _____

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CLOSED SESSION

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VICTOR VALLEY TRANSIT AUTHORITY

AGENDA MATTER

Closed session.

SUMMARY STATEMENT

Closed Session.

BOARD BUSINESS

PENDING LITIGATION –

Update current litigation per Government Code Section 54956.9(a), one case, Margaret Keiper, et al v. VVTA, San Bernardino Superior Court Case No. CIVDS1502899.

Update on anticipated litigation per Government Code Section 54956.9(b)(3)(C), six cases, Jesus Aguilar Jr., Michael Chestnut, Misiona Tuisieseina, Pedro Martinez Miranda, Naoimi Bridgitte and Jermaine Ratliff.

RECOMMENDED ACTION

N/A.

PRESENTED BY
Kevin Kane,
Executive Director

FISCAL IMPACT

N/A

MEETING DATE

April 20, 2015

ITEM NUMBER

8

**CORRESPONDENCE
/PRESS CLIPS**

FLEETWATCH[®]

Fleet Information Technology

**FREE-STANDING, DOUBLE SIDED, SOLAR
POWERED PASSENGER INFORMATION SIGN**



By MIKE LAMB
STAFF WRITER

March 25, 2015 4:12PM

[Print Page](#)

Bus merger agreement finalized

BARSTOW — An ad hoc committee finalized changes to a Victor Valley Transit joint powers agreement on Wednesday to allow for the addition of Barstow Area Transit.

The approval of changes to the agreement were made during a meeting inside the Barstow City Council Chambers at City Hall. According to San Bernardino County Counsel Carol Greene, the agreement now will be forwarded to the VVTA board before being passed on to member agencies.

On May 31, 2013, SANBAG released the Desert Consolidation Study which indicated the cost savings and better transit administration could be achieved through the merger of VVTA and Barstow Area Transit. VVTA has been operating Barstow public bus service since inter-governmental agreement was approved on May 19

VVTA officially took over bus operations in Barstow on Sept. 1. Barstow staff reported back in May that the cost savings of VVTA/BAT merger could save the city \$403,663 per year. The Council would still have to approve the merger. Staff reported that July 2015 is the soonest such an agreement could be executed.

Besides Barstow, the joint powers agreement would include the County of San Bernardino, cities of Victorville, Adelanto, Hesperia and the Town of Apple Valley.

Mayor Julie Hackbarth-McIntyre and Councilman Richard Harpole represented Barstow on the ad hoc committee.

Harpole expressed some concern about any rebranding of VVTA terminology not part of the joint powers agreement.

"There are a lot of people in Barstow — they are very proud — and don't want to feel they are subordinate to others and be served by VVTA. It makes them feel like Barstow taking a secondary position," Harpole said. "If it's rebranded as High Desert Transit, then its encompassing the entire region and something Barstow feels part of and not subordinate to the Victor Valley,"

Harpole was assured by Greene and VVTA Executive Director Kevin Kane, that the future decision of name rebranding still could be done without changing the legal document.

Green also said changes were made to the joint powers agreement to allow Barstow to withdraw within two years from the merger and recover title to contributed assets. She said the titles of vehicles would remain with Barstow for two years. The agreement states that assets will be used and maintained by VVTA in accordance with industry standards and applicable regulations.

"If a new party decides to withdraw during the first two years of membership, it may withdraw from VVTA within six months notice," the agreement reads. "The contributed assets of the withdrawing party will be returned to the party in an "as-is" condition, without further liability on the part of VVTA.

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Barstow Mayor Julie Hackbarth-McIntyre, left, Councilman Richard Harpole and City Manager Curt Mitchell follow along with the changes made to the Victor Valley Transit Authority joint powers agreement during an ad hoc committee meeting at City Hall on Wednesday. (MIKE LAMB, DESERT DISPATCH)

By MIKE LAMB
STAFF WRITER

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March 18, 2015 2:09PM

VVTA changes rolling along

BARSTOW — Local bus riders will see changes and improvements to the public transit system according to Victor Valley Transit Authority Executive Director Kevin Kane.

He was the guest speaker at the Barstow Area Chamber of Commerce breakfast held at the Harvey House on Tuesday. He gave an update on the ongoing merger process between Victor Valley Transit Authority and Barstow Area Transit.

"The merger is definitely going to be a change," Kane said. "There are several ways to look at change. You can try fight change, you can accept it and you can embrace it. What we try to do with it at VVTA is initiate it."

Kane then listed the number of changes that are being initiated in Barstow now and in the future. He said 16 years ago VVTA was operating with "school buses that were disguised as transit buses. He said now the buses are all CNG (compressed natural gas) vehicles. He said most of the buses in Barstow are CNG as well.

He said today's buses are very upscale when it comes to a transit bus.

"They are comfortable and with great air conditioning," he said.

Kane also cited technological advances such as GPS capabilities on the VVTA website that allows bus riders to track buses as they move on routes. Riders can find out if the buses are on time, running behind or running early. He said this feature will soon be available for Barstow riders.

Kane said he couldn't be happier on how the merger is progressing and cited a number of modifications VVTA is making to welcome the Barstow community.

The VVTA board of directors is being expanded from five members to seven, to add a representative from the Barstow City Council and representative from the 3rd District supervisor's office.

"In the next several months we will be hiring a consultant to look at operations, layout, both systems as far as merging them together," he said. "We are working on that and bring those changes forward."

He also said VVTA will revise the fare structure to be consistent and make sure all policies and procedures are uniform.

He gave two examples where VVTA changed policies to be uniformed with Barstow.

- VVTA only allows riders two grocery bags on the bus, while Barstow allows six. Kane said Barstow has had no issues, so now VVTA will allow six bags on all buses in the system.
- VVTA also didn't allow grocery carts that folded up on buses full of groceries. The carts were required to be folded and placed in front of the seats. Barstow riders, however allowed the carts with packages inside them to be rolled onto the bus. Kane said all VVTA buses are now allowing the carts containing packages with some rules to keep them in control.

"Again, we learned from Barstow," Kane said. "It's not like the big guy coming down on the little guy," Kane said. "We believe we not bigger than the big picture of things. We are just bigger than Barstow. It's not our way or it's no way. We are actually sharing information and sharing ideas and making the whole system better. And I think that's really, really a great thing."

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Victor Valley Transit Authority Executive Director Kevin Kane, standing, makes a comment during a U.S. Army Listening session at the Harvey House on Tuesday. Earlier in the morning, Kane gave an update on the VVTA merger with Barstow Area Transit during the Chamber of Chamber breakfast also held at the Harvey House. (MIKE LAMB, DESERT DISPATCH)

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New Freedom Bus meets 'priority need' in community

VICTORVILLE — Officials providing a transportation service for low-income seniors and the disabled are trying to augment grant funding that will lapse at the end of June.

The Victor Valley Community Services Council's New Freedom Bus program was awarded an initial grant last year under the state's Enhanced Mobility of Seniors and Individuals with Disabilities Program. But that funding, about \$22,000, will end June 30 and the program awards have changed.

Until similar funding is awarded and made available — within an expected two- to six-month gap — alternative sources will have to be found, officials said. Based on the annual funding received this year, that would leave the program short from \$3,600 to \$11,000, depending on the number of months in the gap.

"Our program has been identified as a priority need in this community by community leaders such as Kaiser and St. Mary, regarding access to health care," Midge Nicosia, the group's executive director, said in reference to community health-care providers Kaiser Permanente and St. Joseph Health, St. Mary. "We're providing that extra care; we're door-to-door. It is for individuals who have difficulty with regular transportation."

The program actually began in April with the gift of the 14-passenger bus, which includes a lift for wheelchairs, from Victor Valley Transit Agency. The transit authority's general manager, Kevin Kane, said at that time the bus extends transportation opportunities to people and places VVTA can't reach.

That type of service is being recognized by local and regional transportation planners as a need to be filled.

One idea for stop-gap operations funding is to lease space for sponsor logos on the rear of the bus. Nicosia seeks up to six businesses who will partner with the council for six to 12 months.

"This bus goes all over the High Desert," Nicosia said, and provides exposure Monday through Thursday along its extensive routes. The bus is used to serve the areas of Apple Valley, Victorville, Phelan, Hesperia, Adelanto and parts of Lucerne Valley and Barstow.

Nicosia said her organization is grateful for the support VVTA provides beyond the gift of the bus, including performing maintenance and housing the vehicle.

Lining up support for a local agency's program such as New Freedom Bus takes teamwork and time. Some of the target grants are not expected to be approved and funded until late this year or early 2016, said Aaron Moore, mobility manager for Victor Valley Transit Authority. He said his agency is looking at how it can come up with interim assistance.

"We consider it to be a valuable program," Moore said.

Those seeking information on sponsor opportunities may call the community services council office to inquire and qualify at 760-243-9646.

Seniors and those with disabilities who wish to use the bus also must call the council office.



The Victor Valley Community Services Council's New Freedom Bus program drops off a patient at a medical facility in Apple Valley on Thursday. The Enhanced Mobility of Seniors and Individuals with Disabilities Program will end June 30/15, as officials are trying to augment grant funding for the program. David Pardo, Daily Press

<http://www.vvdailypress.com/article/20150315/NEWS/150319842>

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